



**DISTRICT MINERAL FOUNDATION TRUST,  
ANGUL**

District: Angul, Odisha, Pin: 759122

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ଅନୁଲୋଚନ  
ଓଡ଼ିଶା ପ୍ରଭାବିତ ଅଞ୍ଚଳ ଓ ଲୋକଙ୍କ ବିକାଶ ଓ ବଳୟାଣ  
Development and Welfare of Mining Affected Areas & People

Notice No: 703

Date: 21/05/2026

**QUOTATION CALL NOTICE**

**Selection of firms for design, printing & supply of booklets on "A Student Action Book on Managing Plastic Waste in Schools" (Plastic to Purpose) under DMFT, Angul**

Sealed quotations are invited from reputed **printing firms** in prescribed formats (**Format - 1 & Format - 2 prescribed in Bid Documents**) for design, printing and supply of Booklets on "**A Student Action Book on Managing Plastic Waste in Schools**" as Information Education and Communication (IEC) for creating awareness regarding Plastic Waste Management under DMF in Angul District.

The sealed quotations can be submitted through **Registered / Speed Posts (India Post)** only addressed to the **CDO, ZP – cum – Chief Executive, DMFT, At – Redcross Bhawan, Collector's Office Campus, Angul, District - Angul, Odisha, PIN - 759122** by **03.06.2026 till 5.30 PM**. No other mode of submission of bid document is allowed. The sealed quotations will be opened on **04.06.2026 at 11.00 A.M** in the presence of the committee members & the bidders or their authorized representatives in the **Conference Hall, Zilla Parishad, Angul**.

The bidders are required to submit the bid documents in an envelope super scribed as **Quotation Call Notice for design, printing & supply of booklets on "A Student Action Book on Managing Plastic Waste in Schools" under DMFT, Angul** with Quotation Call Notice No mentioned on it. The undersigned reserves the right to accept or reject any or all the Quotations without assigning any reason thereof.

The bidders are required to submit an **EMD** worth of **₹.20,000/- (Rupees Twenty Thousand)** only in shape of **Demand Draft** made in favour of "**the Collector & Chairperson – cum – Managing Trustee, DMFT, Angul**" from any scheduled bank along with the technical bid. Further, the bidders are required to submit an amount worth **₹. 2,000/- (Rupees Two Thousand)** only in shape of **Demand Draft** made in favour of "**the Collector & Chairperson – cum – Managing Trustee, DMFT, Angul**" payable in Angul from any scheduled bank towards **Cost of Bid Documents** along with the technical bid. The Bid Documents received without EMD & Cost of Bid Documents will be rejected.

The details of the Quotation Call Notice can be viewed & the bid documents can be downloaded from the District Website i.e. [www.angul.odisha.gov.in](http://www.angul.odisha.gov.in) from **21.05.2026 to 03.06.2026 (5.30 P.M.)**.

## Detailed Terms & Conditions

- The bidder must be a registered bidder only. Registration details of proprietorship/ firm/ company registration details to be submitted.
- The bidders must have a valid **GSTIN number**.
- The bidder must have a valid **PAN (Permanent Account Number)**.
- The printing firm / intended bidder has to **design, print & supply the booklets on "A Student Action Book on Managing Plastic Waste in Schools"** under DMFT, Angul as per the requirement / specifications stated in the Quotation Call Notice and content provided.
- Rate for per unit cost of booklet as per the specification/s to be offered in the financial bid as per the format given. Financial bid of technically qualified bidders satisfying with the minimum eligibility criteria during technical bid evaluation process will be opened. The lowest price quoted bidders with the agreed specification and quality will be selected for supply of required items.
- The bidders have to submit EMD worth of **₹.20,000/- (Rupees Twenty Thousand) only** in shape of a **Demand Draft** in favour of "**the Collector & Chairperson – cum – Managing Trustee, DMFT, Angul**" from any scheduled bank along with the technical bid (Refundable).
- Further, the bidders are required to submit an amount worth of **₹.2,000/- (Rupees Two Thousand) only** in shape of a **Demand Draft** made in favour of "**the Collector & Chairperson – cum – Managing Trustee, DMFT, Angul**" payable in Angul from any scheduled bank towards **Cost of Bid Documents** along with the technical bid documents (Non-refundable).
- The sealed envelopes can be submitted through Registered / Speed Posts (India Post) only addressed **to the CDO, ZP – cum – Chief Executive, DMF Cell, AT – Redcross Bhawan, Collector's Office Campus, Angul, Odisha, Pin-759122**. No other mode of submission of bid documents / quotations are allowed.
- The last date for receipt of the sealed quotation is **03.06.2026 up to 5.30 P.M.** and bid documents will be opened on **04.06.2026 at 11.00 A.M.** in the presence of the committee members & the bidders or their authorized representatives in the **Conference Hall of Zilla Parishad, Angul**.
- The printing materials are required to be delivered at DMF Cell, At – Redcross Bhawan, Collector's Office Campus, Angul, Odisha, Pin-759122.
- The rates to be quoted should inclusive of all taxes & charges including transportation, loading / unloading, etc.
- The bidder cannot put any condition regarding minimum number of quantity for supply of the items as per approved price.
- The authority reserves the right to decide the quantity required irrespective of the approximate quantity mentioned in the bid documents.
- No advance payment will be made to the printing firm. Payment will be made only after successful supply of the required items as per the terms and conditions in the work order, subject to deduction of TDS, if applicable.
- The printing firm has to design, print and supply the required nos. of booklet with agreed specification & quality within 10 days from the date of issuance of work order.
- The **average annual turnover** of the bidder for the last 03 financial years should be not less than **₹.10.00 Lakh (Rupees Ten Lakh)**.



- Bidders have to submit at least one **experience certificate** for executing any Government/ PSU work of similar nature during last three Financial Year. (The work order copy is to be attached as a proof of the work executed).
- The bidder has to submit an **affidavit on Rs.10/- (Rupees Ten) only** non-judiciary stamp paper with a declaration that the firm has not been blacklisted as well as the firm has no association with the employees of any of the employees of this office.
- The bidder has to submit the **IT Returns for last three years for the FY 2022 – 23 to 2024-25** along with the bid documents.
- The bidder has to submit the **audited statements of accounts for the 2022 – 23 to 2024-25** along with the bid documents (Receipt-Payment, Income-Expenditure & Balance Sheet) under the seal & signature of a Chartered Accountant.
- The authority reserves the rights to reject any or all the quotations partially/ fully without assigning any reason thereof.
- Any dispute in this matter is subject to Angul Jurisdiction only.

  
CDO, ZP – cum – Chief Executive  
DMFT, Angul

Memo No. 704 / Dated: 21/05/2026

Copy forwarded to the **Additional District Magistrate, Angul** for information and necessary action. He is requested to display the Quotation Call Notice on the notice board of the District Office.

  
CDO, ZP – cum – Chief Executive  
DMFT, Angul

Memo No. 705 / Dated: 21/05/2026

Copy forwarded to **All Sub-Collectors/ All BDOs / All Tahasildars / All Executive Officers ULBs** of Angul District for information. They are requested to publish the Quotation Call notice on the notice board of their offices for wide publication.

  
CDO, ZP – cum – Chief Executive  
DMFT, Angul

Memo No. 706 / Dated: 21/05/2026

Copy forwarded to the **e – Governance Manager, Angul** for information. He is requested to webhost the Quotation Call Notice - **Selection of firms for design, printing & supply of booklets on "A Student Action Book on Managing Plastic Waste in Schools (Plastic to Purpose)" under DMFT, Angul** in the District website, i.e. [www.angul.odisha.gov.in](http://www.angul.odisha.gov.in) from **21.05.2026 to 03.06.2026 (up to 5.30 P.M.)** for wide publication & circulation of the Quotation Call Notice with download option for intending bidders.

  
CDO, ZP – cum – Chief Executive  
DMFT, Angul

**Specification and other requirements for design, print & supply the booklets on "A Student Action Book on Managing Plastic Waste in Schools" (Plastic to Purpose) under DMFT, Angul**

1. Tentative nos. of booklets to be printed: 6,000 Nos. / Unit.
2. Nos. of pages / per booklet: 44 Pages (Including Cover Page)
3. Size of Paper (Booklet): 8.5" X 11" (Inch)
4. Quality of paper: 170 GSM (Except Front & Back Cover)
5. Colour: Multi – color Printing
6. Cover Page: 250 GSM with front & back side lamination
7. Center Pin Binding.

**Note: Content / matter will be provided by DMFT, Angul in English.**



# Technical Bid

**FORAMT-1**

<b>Sl. No</b>	<b>Categories</b>	<b>Information to be provided</b>
01	Name of the Bidder/ Firm/Company	
02	Address & Contact Details	
03	Proprietor/ Authorized Person	
04	Registration Details	
05	Permanent Account Number (PAN)	
06	GST Registration Details	
07	<u>EMD worth of ₹.20,000/-</u> (Rupees Twenty Thousand) only in shape of Demand Draft in favour of " the Collector & Chairperson – cum – Managing Trustee, DMFT, Angul.	Instrument No : _____ Bank & Branch : _____ Amount : <b>₹. 20,000/-</b>
08	<u>Bid Document Cost worth of ₹.2,000/-</u> (Rupees Two Thousand) only in shape of Demand Draft (D.D.) made in favour of " the Collector & Chairperson – cum – Managing Trustee, DMFT, Angul from any scheduled commercial bank payable in Angul (Non-refundable).	DD No : _____ Bank & Branch : _____ Amount : <b>₹. 2,000/-</b>
09	Experience certificate for execution of at least one work of similar nature for any Government / PSU during last three Financial Year.	Copy of the completion certificate/ work order should be attached
10	Copy of the Income Tax Return for the FY 2022 - 23, 2023 - 24 & 2024 - 25.	Attach the sheets.
11	Audited statements of accounts for the FY 2022 -23 to 2024 - 25 (Receipt-Payment, Income-Expenditure & Balance sheet) under the signature & seal of CA Firm	Attach copies.
12	Affidavit regarding non - blacklisting & non association.	Attach original affidavit copy

### Declaration

I am to declare that, the information provided above is true to the best of my knowledge & belief.

**Signature of the Proprietor/ Partner/ Director**

Date: \_\_\_\_\_

**Seal of the Firm / Company**

## Financial Bid

FORAMT- 2

<b>Sl. No</b>	<b>Name of the work to be executed or supplied</b>	<b>Specifications</b>	<b>Approx. quantity to be supplied in Unit / Nos.</b>	<b>Rates offered in ₹. For Per Unit of Booklet inclusive of all Taxes (GST) &amp; Charges</b>
<b>01</b>	Design, print & supply the booklets on " A Student Action Book on Managing Plastic Waste in Schools" (Plastic to Purpose)	As stated in the Quotation Call Notice	<b>6,000</b>	
<b>Unit Price offered (In Words) .....</b>				

**Signature of the Proprietor/ owner**

**Date:** \_\_\_\_\_

**Seal of the Company/ Firm**

