

**TENDER DOCUMENT FOR SUPPLY OF DRUGS, MEDICAL CONSUMABLES AND  
OTHER REQUIREMENTS FOR THE YEAR 2026-2027**

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, ANGUL**

**(HEALTH & F.W. DEPT., GOVT. OF ORISSA)**

**Bid Reference No.CS26-27/ 243 / Dated 05<sup>th</sup> May 2026 CDM&PHO/Angul /2026-2027**

DATE OF COMMENCEMENT OF THE BID DOCUMENT: 11/05/2026.

LAST DATE & TIME OF RECEIPT OF BID DOCUMENT : 02/06/2026 up to 1:00 PM

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 04 /06/2026 at 10:00 AM

DATE OF OPENING OF COVER-B (Price Bid): Will be intimated later on

PLACE OF OPENING OF BID DOCUMENTS: Office Chamber, CDM & PHO, ANGUL, by order

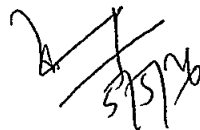
ADDRESS FOR COMMUNICATION: O/o Chief District Medical & Public Health Officer, Angul,  
Odisha, 759122

Tel: 9439994973/Wap-9437348877/->e-mail:cdmoang@gmail.com/dhhstore.angul@gmail.com

*Handwritten signature and date: 15/5/26*

## TERMS & CONDITIONS

1. Sealed tenders will be received by the CDM & PHO, Angul in the O/o The Chief District Medical & Public Health Officer, Angul for purchase of Drugs, Medical Consumables and Other Requirements by Dt. 02/06/2026 up to 1:00 PM through Regd. Post / Speed Post/ Courier Only.
2. Any tender received **after the due date & time or by hand, will be rejected / returned back the sealed tender to the tenderer.**
3. The bidder(s) are to submit their tenders in separate sealed covered envelopes by super scribing Cover "A" (Technical Bid) and Cover "B" (Price Bid) and both the sealed covers must be put into a third outer Cover super scribed as "TENDER FOR THE SUPPLY OF DRUGS, MEDICAL CONSUMABLES, OTHER REQUIREMENTS FOR THE YEAR 2026-2027" and TENDER NO. WITH Date OF CDM&PHO, ANGUL & Last Date of Receive in Red Ink only.
4. The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened by the C.D.M. & P.H.O., Angul in the office chamber of the C.D.M. & P.H.O, Angul at 10.00 A.M on dated 04/06/2026. The bidders or their duly authorized representatives are allowed to be present during opening of the tenders, if they so like.
5. (i) Valid manufacturing license of the manufacturer or duly acknowledge renewal application with old license issued by the state licensing authority/central licensing approving authority.  
(ii) Manufacturer shall have to submit valid ISO 9001-2015, Valid Drug License and GMP/BIS/FSSAI/USFDA/CE Certificate & all other relevant certificates related to drugs, consumables, reagents, chemicals, Medical devices if any and other items mentioned in the tender list in the name of the firm/manufacturer/Authorized Distributer/Supplier of the quoted products in the price bid whichever is applicable..  
(iii) Proof of annual turnover of the Manufacturer/Authorized Distributer/Supplier of Rs.5 Crore or more in each three (3) financial years i.e. 2022-23, 2023-24 & 2024-25.  
(iv) Bidder must be registered under **GST Act.**  
(v) Bidder/Manufacturer/Supplier unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender process.  
(vi) End user certificate from **Three (03)** different districts specifically mentioned as *"The firm is supplying the Drugs or E.I.F as per the satisfaction of the Buyer"* consequently supported by 2 (two) work order copies of each year for last 3 (Three) years.  
(vii) *Cover -B (Price Bid) will be opened only of the bidders, those who will qualify in Technical Bid (cover-A).*  
(viii) The cost for unit as noticed in the TENDER in the list earlier will be taken in to account. "GOVT. SUPPLY NOT FOR SALE" must be labelled on the strips/bottle/vial etc units as specified in the Tender List.  
→ The price of the items for the tender should be quoted EXCLUSIVE of any taxes, FOR destination (door delivery basis). The G.S.T and entry tax charges (if any) etc should be quoted in a separate column. The rate must be quoted for each item as noted against the column in the notice, both in figures and words in Indian Rupees only. In case of difference in words and figures, words will be taken into final consideration.



- (ix) An amount of Rs. 5,000/- (Rupees Five Thousand only) towards Tender Document & Processing Fee is to be deposited in shape of Demand Draft in favour of "CDMO, CENTRAL WAREHOUSE-02, ANGUL" from any nationalised bank payable at Angul which is Non-Refundable.
- (x) An amount of Rs 75,000/- (Rupees Seventy five Thousand) only towards EMD money is to be deposited in shape of Demand Draft in favour of "CDMO, CENTRAL WAREHOUSE-02, ANGUL" from any nationalised bank payable at Angul which is kept as security for the selected lowest bidders and will be return back after completions of the Tender validity period.
- (xi) All the documents should be *typewritten or computerized* and any correction in the tender should be *invariably self attested* by the tenderer *with date* before submission, failing which the tender will be ineligible for further consideration.
- (xii) In the event of the date being declared as a holiday by Govt. of Orissa, the due date of submission of bids and opening of bids will be the following next working day at the appointed place & time.
- (xiii) *To ensure sustain supply without any interruption, the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time and L<sub>2</sub>& L<sub>3,L4</sub>. Firms agree to supply at L<sub>1</sub> rate.*
- (xiv) No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him, for the period from the date of approval the comparative statement and end of approval. Clerical error / typographical error, etc. committed by the bidders in the tender forms shall not be considered after opening of tender paper.
- (xv) If at any time during the period of contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government or the tenderer, the tenderer shall be morally and statutorily bound to inform the C.D.M. & PHO., Angul, immediately about such reduction in the contracted price. The C.D.M & PH.O., Angul, Odisha is empowered to unilaterally effect such reduction in rate in case the tenderer fails to notify or fails to agree for such reduction of rate.
- (xvi) Approved rate with terms, conditions & the quoted price of the tender shall remain valid for a period of 01 (One) Year from the date of approval of the Comparative Statement or may be extended duly approved by the Collector and D.M. Angul in case of any exigency of public service.
- (xvii) If any information or documents furnished by the tenderer with the tender papers are found to be *misleading or incorrect at any stage*, the tender of the relevant items in the approved list *shall be cancelled and steps will be taken to blacklist the said firm*.
- (xviii) Both Cover-A and Cover-B should have an index and page number of all the documents submitted inside that cover, any deviation the tender held responsible for his own for such lapses.



- (xix) In the event of any dispute arising out of the tender, such disputes would be subject to the court of law within jurisdiction of the Civil Court Dist. ANGUL.
- (xx) *The C.D.M & PHO., Angul Orissa reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.*
- (xxi) The C.D.M. & PHO., Angul Orissa will have the liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.
- (xxii) *The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the purchase orders from the C.D.M &PHO., Angul such orders will stand cancelled automatically without further notice. The approved firm shall also suffer forfeiture of the EMD. The approved firm should have to intimate the inability for supply immediately by return mail after receiving the purchase order from the CDM& PHO, Angul within 3 days of receipt either by E-Mail/WhatsApp.*
- (xxiii) **If the approved supplier fails to execute the supply within the stipulated time, the C.D.M. &PHO., Angul is empowered to purchase the same items from L2, L3... tenderer and so on at L1 rate.**
- (xxiv) All the documents submitted by the bidders in Cover –A & cover-B should be self attested with their seal with due page marking.

#### **LIQUIDATED DAMAGE**

1. The C.D.M &PHO, Angul may allow extension for a maximum period of 15 days after the stipulated date of supply (i.e. 30 days) with a penalty of 0.5% which will be deducted from the purchase order value as “Liquidated Damage”, for each week (7 days) up to a maximum 2% on the value of the goods.
2. If the supplier fails to complete the supply within the extended period, i.e. 45 days after being allowed by the C.D.M. & PHO, Angul, no further purchase order will be placed to the firm for the said items.

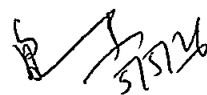
#### **CONDITIONS FOR PAYMENT**

1. No advance payments towards items will be made to the qualified Bidders.
2. No claims shall be made against the C.D.M & P.H.O, Angul Dist- Angul, and Odisha in respect of interest on earnest money deposit or any delayed payment.
3. Payments will be made on-line transfer/e-payment/ in shape of Demand Draft and may be handed over to the authorized person of the supplier.



**Documents is to be submitted in technical bid (cover-A)**

1. Checklist with detail of the documents enclosed in Cover "A" with page number. The document should be serially arranged as per Annexure-1 should be securely tied and bound.
2. Tender document & processing fee of Rs 5,000/- in shape of Demand Draft.
3. Earnest Money Deposit of Rs75,000/- in shape of Demand Draft.
4. Details name, address, telephone nos/WhatsApp No, E-mail of the manufacturer / authorized distributor/supplier. (Annexure - II).
5. The declaration form in Annexure - III duly signed by the tenderer before Notary Public / Executive Magistrate.
6. Original in signed Manufacturer's Authorization Format.(Annexure- IV)
7. Certificate duly filled by the Auditor / Chartered Accountant (as per Annexure -V) that the annual turnover of the manufacturing firm/bidder/supplir /distributor is Rs.5 Crore or more in each three (3) financial years. i.e 2022-23, 2023-24 & 2024-25.
8. End user certificate from **Three (03)** different districts specifically mentioned as "*The firm is supplying the Drugs etc or EIF as per the satisfaction of the Buyer*" consequently supported by 2 (two) work order copies of each year for last 3(Three) years.(All the End user & work order copies will be crosschecked from concern authority through phone or e-mail at the time of opening of bid, if found any false document his EMD money will be forfeited and bid will be cancelled without giving any reasons their of. The copy of Purchase orders and certificate from the users should be furnished in support of the information provided in the performance statement.(**Annexure - VI** )
9. Copy of ISO&GMP/BIS/FSSAI etc all relevant documents etc of manufacturer/Distributor whichever is applicable.
10. Copy of Valid Manufacturing License of the manufacturer for each quoted product by the drug licensing authority.
11. Copy of GST Regd. Certificate copy.
12. Copy of valid Drug License.
13. Copy of valid PAN card.
14. Copy of Income Tax Return for last three assessment years. (2022-23, 2023-24 & 2024-25).
15. Copy of Audit reports of last three financial years. (2022-23, 2023-24 & 2024-25).
- 16 Non-Conviction Certificate from competent authority (in case an item coming under drugs comes under drugs act & rules).
17. The Original Tender Book with Conditions and the schedules should signed by the tenderer at the bottom of each page with his official seal duly affixed.

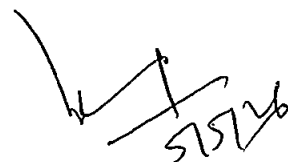
  
5/5/24

(To be submitted in Cover A - Technical Bid)

ANNEXURE -I  
CHECK LIST

Note: The documents have to be arranged serially as per the order mentioned in the check list. Please put the Page No. & ✓ in the respective box for DOCUMENTS SUBMITTED OR NOT

1. Tender document Fee	Page No	Yes	No
2. Earnest Money Deposit	Page No	Yes	No
3. Details of Manufacturing Unit/ Contact person/Liasoning agent (Annexure III)	Page No	Yes	No
4. Declaration form (Annexure -IV) signed by the Tenderer & affidavit before Notary Public / Executive Magistrate	Page No	Yes	No
5. Original signed Manufacturer's Authorization	Page No	Yes	No
6. Proof of Annual turnover of Rs.5 Crore or more in each preceding 3 financial years (Annexure - VI)	Page No	Yes	No
7. Performance Statement (Item Wise) during The preceding 3 financial years. (Annexure -VII)	Page No	Yes	No
8. Copy of valid ISO & GMP Certificate in case of  Manufacturer/Authorized Distributer/ Supplier, whichever is applicable	Page No	Yes	No
9. Copy of valid ISO & BIS Certificate in case of  Manufacturer Authorized Distributer/ Supplier, whichever is applicable	Page No	Yes	No
10. Copy of Manufacturing License	Page No	Yes	No





11. Copy of GST Regd. Certificate

Page No		Yes		No	
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12. Photocopy of PAN

Page No		Yes		No	
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13. Photo copy of Valid Drug license of Manufacturer/  
Authorized Distributer/Supplier

Page No		Yes		No	
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14. Copy of Income tax return of last (03 Three)  
Assessment Years (2022-23, 2023-24,&2024-25)

Page No		Yes		No	
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15. Copy of audit reports of last (03 three) financial  
Years (2022-23, 2023-24,&2024-25).

Page No		Yes		No	
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16. Non-Conviction Certificate from competent authority

Page No		Yes		No	
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17. Copy of original Tender papers duly  
Signed by the tenderer with all pages marking

Page No.		Yes		No	
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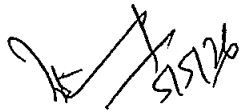
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(To be submitted in Cover A - Technical Bid)

ANNEXURE – II

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	<b>Corporate Office</b> (The address in which the purchase orders and payment details will be communicated)	<b>Local Contact Person / Branch Office / Zonal Office .</b>
Name & Full Address		
Landline Telephone Nos.		
Mobile /WhatsApp No.		
Fax		
E – Mail Id.		

Handwritten signature and date: 2/15/26

Signature of the Tenderer :

Date :

Official Seal :



(To be submitted in Cover A - Technical Bid)  
 (Public Affidavit before Executive Magistrate / Notary. )

**ANNEXURE – III**

**DECLARATION FORM**

I / We .....having My / our.....

.....office at..... do hereby declare that I / We have carefully read all the terms & conditions of tender of the \_\_\_\_\_, Orissa for the supply of medicines and consumables. The approved rate and term and conditions etc contained in the tender will remain valid for a period of 01(one) year from the date of approval or may be extended by due approval of the Collector and D.M. Angul. I will abide with all the terms & conditions set forth in the Tender Reference no. \_\_\_\_\_ of CDM & PHO, Angul (2026-2027).

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard Quality(NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/us for a period of 2 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Signature of the bidder

Seal

Date

Name & Detail Address of the Firm:

(To be submitted in Cover A - Technical Bid)

ANNEXURE – IV

MANUFACTURER'S AUTHORISATION FORMAT

To

The CDM&PHO, Angul,  
Deptt. of Health & Family Welfare Govt. of  
Orissa.

Ref: Tender No. \_\_\_\_\_ Dated \_\_\_\_\_ for \_\_\_\_\_.

Dear Sir,

We, \_\_\_\_\_ are the manufacturers of \_\_\_\_\_ (name  
of Medicines/ Medical consumables having factories at \_\_\_\_\_)

1. M/s \_\_\_\_\_ (name and address of the agent) is our authorized agent for sale and of \_\_\_\_\_  
\_\_\_\_\_ (name of Medicines/ Medical consumables).
2. We confirm that M/s \_\_\_\_\_ (name of the above agent) is authorized to submit a tender,  
and enter into a contract with for the above items manufactured by us.
3. We will provide test reports of supply items, if required by the purchaser.

Yours faithfully,

Date

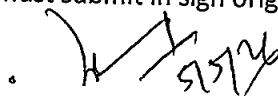
(Signature with date, name and designation)

For and on behalf of M/S \_\_\_\_\_

(Name & address of the manufacturers)

Note

1. This letter should be on the *letterhead* of the *manufacturer* and should be signed by  
a person having the power of attorney to legally bind the manufacturer.
2. Original letter shall be attached with the technical bid.
3. Supplier/Distributor/Manufacturer must submit in sign original manufacturing authorization.



(To be submitted in Cover A - Technical Bid)

**ANNEXURE – V**

(To be furnished in the letter head of the Auditor)

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover for products of M/s \_\_\_\_\_  
who is a **Manufacturer/Distributor/Supplier** for the last 03 years are given below  
and certified that the statement is true and correct.

<u>Sl.No.</u>	<u>Year</u>	<u>Turnover in Crores (Rs.)</u>
1	2022-23	
2	2023-24	
3	2024-25	

**Average Annual Turnover** (for the above three years) in Crores (Rs.) \_\_\_\_\_

Date:  
Place:

Signature of Auditor/  
Chartered Accountant  
(Name in Capital)  
(Seal) Membership No.-  
Registration No. of Firm

**Note:**

To be issued in the **letter head** of the Auditor.  
**Separate certificates** should be furnished for different manufacturer in case the bidder  
is quoting products of different manufacturers.



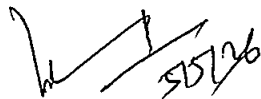
(To be submitted in Cover A - Technical Bid)  
**Annexure VI**

**PROFORMA FOR PERFORMANCE STATEMENT**

**(For last three years i.e. 2022-23, 2023-24, 2024-25)**

Tender Reference No. :  
Name of Tenderer :  
Name of Manufacturer/Supplier/Distributor :

Sl. No	Order placed by (Address of purchaser) (attach documentary proof)*	Order no. & Date	Item Name	Manufacturer	Qty	Value of Contract (Rs.)
1						
2						
3						
....						



**Signature and seal of the Tenderer**

(To be submitted in Cover B - Financial Bid)

**ANNEXURE-VII**

(Statement of Drug etc list separately Enclosed & to be filled in that format only)

**(PRICE SCHEDULE)**

<u>Sl. No</u>	<u>Tender Serial No</u>	<u>Name of the Items</u>	<u>Specification /Strength</u>	<u>Name of the Mfd. firm</u>	<u>Rate</u>	<u>Total Price EXCLUSIVE of (GST+OT) in Rs.</u>	<u>Total Price in Figure</u>	<u>Total Price in Words</u>
	1							
	2							
	...							

Seal:

Signature of the bidder

Date :

Place :

Name of Manufacturer/Supplier/Distributor

*N.B:-The Bidder must have to quote only one minimum price for the item of each Tender Serial No, ONLY WITHOUT ADD OF ANY NEW SPECIFICATION OR STRENGTH as noticed, same will be evaluated by the Tender committee for preparation of the Comparative statement. Rates should be quoted both in figures & words and if there is any discrepancy, the quoted rates in words will be taken for evaluation.*

→Bidder must have to mention the Tender Serial No before the name of the item and all the rates need to be written in the final columns taking into account of all the taxes for easier evaluation of price bid. (A Readable PEN-DRIVE containing the above price BID in Microsoft Office Excel format must have to be submitted during the time of the Financial BID opening)

→It is being informed to all the bidders those who are applying the tender, if any document is found incorrect (End User, D.L, GST, Conviction Certificate, order copy, manufacturing authorization etc ) during the opening of Technical Bid or after, that his Bid will be cancelled and his EMD money will be forfeited without any discussion with the bidder. All the documents may be crosschecked with the authority of other district through phone or e-mail for confirmation during the opening of technical bid.

