



BPMU(NHM)CHC Khamar Letter No : 559

Date : 14/11/2025

### TENDER CALL NOTICE

Sealed Tenders are invited from the Agencies/ Individuals for hiring of 2 (Two) Number of Multi utility Commercial light diesel vehicles (SCORPIO, BOLERO, INNOVA, etc) types to be engaged as Pregnant women Patient Transportation vehicle & RBSK vehicle at CHC, Khamar of Angul District on monthly basis.

The tender papers along with terms and conditions are available below for needful which may be downloaded from district website [www.angul.odisha.gov.in](http://www.angul.odisha.gov.in) Period of Availability of Tender Documents Dt.15.11.25 and subsequently the completely filled up documents must be submitted to Office of the Block Public Health Officer, CHC, Khamar of Angul District latest by 16.12.2025 up to 5.00 P.M. through Regd. Post/Speed Post/Courier and the same shall be opened on 17.12.2025 at 12.30 P.M. in presence of the Block Purchase Committee Members under the Chairmanship of Block Purchase Committee of CHC, Khamar. The bidders must super-scribe on the top left hand corner of the envelope mentioning "Tender for PW Patient Transportation vehicle & RBSK vehicle, CHC, Khamar, Angul." The vehicles to be engaged should not belong to any employee of NHM, CDM&PHO-Cum- District Mission Director Office, Angul, any health Department employee or the close relative of the employee of NHM.

The Chairman of the Block purchase committee reserves right to accept or reject any or all the tender without assigning any reason thereof. For multiple purposes, the bidders have to submit multiple EMDs. The bidders or any of their authorized representatives with certified authorization letter of the bidder may remain present with their ID proof (i.e. ADHAR card/PAN Card/Driving License/ Voter ID) on the exact Date, Time & Venue during the opening of the tender. Tender received after due date shall not be considered. The vehicle shall be allowed to be engaged after successful physical and complete documents verification of the vehicle and all other requisite documents.

Sd/

Dr. Sashikanta Behera  
Block Public Health Officer,  
CHC, Khamar, Angul

Memo No 560 Date 14/11/2025

Copy to all important Notice Boards of this office for information & wide publication.

  
14-11-25  
Block Public Health Officer,  
CHC, Khamar, Angul

Block Public Health Officer,  
C.H.C. Khamar, Angul

Memo No 561 Date 14/11/2025

Copy submitted to CDM &PHO, Angul for kind information and necessary action. He is requested to place this notice in the Notice Boards for wide publication.

  
14-11-25  
Block Public Health Officer,  
CHC, Khamar, Angul

Block Public Health Officer,  
C.H.C. Khamar, Angul



BPMU(NHM)CHC Khamar Letter No : 562

Date : 14/11/2023

To,  
District E-Governance Manger Collecterlate, Angul

Sub: Regarding hosting of the tender documents in the district website.

Sir,

With reference to the subject matter cited above, it is inform you that publish the below mentioned tender documents in the district website for wider publication as per date mentioned in the Terms & Condition.

1. Tender documents for providing Hiring Vehicles for PW Patient Transportation vehicle(1) & RBSK vehicle(1) at CHC, Khamar of Angul District.

This is for your information and necessary action.



**BLOCK PUBLIC HEALTH OFFICER**  
**Block Programme Management Unit (BPMU), CHC, KHAMAR, ANGUL**

**Tender Call Notice**

Sealed tenders are invited from eligible Agencies/Individuals/firms/bidders for Providing of Hiring Vehicles for **Pregnant Women Transportation(One) & RBSK (One)** to **Block Programme Management Unit (BPMU), CHC, KHAMAR of Angul District**. Details regarding terms & condition and format for submission of tenders may be downloaded from the website [www.angul.odisha.gov.in](http://www.angul.odisha.gov.in). Tender should be reach the office of the undersigned by **16.12.2025 (till 05PM.)** through Registered Post/Speed Post/Courier only. The tender will be opened at **12.30PM on 17.12.2025** in the presence of the tenderer or their authorized representatives. The undersigned reserves the right to accept or reject any or all the tender without assigning any reason thereof.

Sd/-Dr. S. Behera

**Block Public Health Officer**  
**CHC, Khamar, Angul**

**Block Public Health Officer**  
**C.H.C. Khamar, Angul**

Yours' faithfully,

**Block Public Health Officer**  
**CHC, Khamar, Angul**

**Block Public Health Officer**  
**C.H.C. Khamar, Angul**

**SECTION -I**

**DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES CHC  
KHAMAR OF ANGUL DISTRICT UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK)**

1	Period of Availability of Tender Document	From 15.11.25 to 16.12.25 (Downloadable from website: www.angul.odisha.gov.in) (Maximum Hiring Charge @37200/-per month)
2	Last date for submission of Tender & address	Date: 16.12.25, Time: 05.00 PM Address: The BPHO, O/o The BPHO, KHAMAR, CHC, Angul, Odisha (Through Speed post / Registered post / Courier)
3	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: 17.12.25, Time: 12.30 PM Place of Tender Opening : O/o The BPHO, KHAMAR, CHC, Angul (Bidders / authorized representative may remain present at the time of opening of Tender)
4	Finalization Statement by O/o The BPHO, KHAMAR, CHC, Angul	Date: 18.12.25, Time: 12.30 PM
5	Approval notice by the Chairperson of Block Purchase committee information of approved list of successful bidders for engagement	Date: 21.12.2025, Time: 3.00 PM
6	Issue of award of contract by the BPHO	Date : 01.01.2026
7	Signing of agreement by respective RKS	Date : 07.01.2026

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Block Public Health Officer,  
C.H.C. Khamar, Angul

## SECTION -II

### INSTRUCTION TO BIDDERS

#### 1. Scope

Interested bidders fulfilling all the eligibility criteria may submit their bid documents.

#### 2. Eligibility Criteria

Any individual/ Tour operators / Travel Agency / Society /Firm can apply & participate in the tender process and should submit The tender must be accompanied by **tender document cost of Rs.1,000/- ( Rupees one thousand only)** – Non refundable and **EMD of Rs.10,000/- (Rupees Ten Thousand)** only in **technical bid** by way of Demand Draft in favour of **MISCELLANEOUS MO I/C CHC Khamar** payable at **Khamar** from any nationalized bank. The bidders must not belong to or any of his/ her relative working under ZSS, Angul.

**Note: Vehicles with only commercial registration shall be accepted.**

#### 3. Submission and Signing of Tender

Interested eligible bidders may submit their bid with **tender document cost, EMD & documents** as set forth in this Tender Document **at the O/o The BPHO, KHAMAR, CHC, Angul, Odisha**, and the details of which is mentioned in Section IV: Schedule of Tender Submission. **District can negotiate with the bidders for supply of vehicles for blocks where vehicle under RBSK is required.**

#### 4. Packing, Sealing and Marking of Bid

(a) The **sealed envelope** containing the Annexure- I, Photocopy of the required documents & Annexure –II should clearly be **super scribed** with the following:

- **Tender for “Hiring of Vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)”.**
- **Block Name** (The bidder should clearly mention the **Block Name** for which the proposal is submitted).
- The bidder's Name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed** to the  
**The BPHO,**  
**O/o The BPHO, KHAMAR, CHC, Angul, Odisha**

(b) *If the envelope is not sealed and marked as mentioned above, then the O/o the BPHO will assume no responsibility for the tender's misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.*

#### 5. Content of the Tender Submission

The sealed envelope shall contain the following:

- The tender must be accompanied by **tender document cost of Rs.1,000/- ( Rupees one thousand only)** – Non refundable and **EMD of Rs.10,000/- (Rupees Ten Thousand)** only in **technical bid** by way of Demand Draft in favour of **MISCELLANEOUS MO I/C CHC KHAMAR**



  
**Block Public Health Officer**  
**C.H.C. Khamar, Angul**

**payable at KHAMAR** from any nationalized bank. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of the unsuccessful bidders will be returned without interest on finalization of bid. EMD of the successful bidder (s) shall be converted as performance security deposit of the vehicle. The Tenders/ Bidders have to submit separate tender documents cost and EMD for each proposal. The performance security shall be refunded after completion of the terms of contract, subject to satisfactory completion of the job during the contract period. If the successful bidder violates any of the terms & conditions of the contract, the performance security shall be liable for forfeiture.

- Annexure-I duly filled in
- Any other details, the bidder like to include in the proposal.
- Annexure-II (Financial Bid) with proper signature and seal of the bidder.
- The bidders have to submit their Technical bid documents along with self declaration that the bidder does not work under ZSS, Angul or any of his/ her relative who are engaged or working for ZSS, Angul.

  
**Block Public Health Officer**  
**C.H.C. Khamar, Angul**

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- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
- The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system.
- **The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

## 5. Specifications

(As per Office Memorandum of Finance Deptt. No. 15836 /Fin-COD-MV-0004-2018, dated:27.05.25,{SI No:01})

Type of Vehicles Permissi to be Hired	Make & Model	Minimum Average Mileage/Ltr for Reimbursement Purpose	Remarks
Non-AC Diesel/Petrol driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshal/ Bolero/ Tata Sumo/ Sumo Gol Victa/ Scorpio	10 Km/Ltr	Tax will be over & abc the hire charges

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the Vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law.
- The vehicle will be connected with **GPRS by the Health department.** The GPRS equipment would be installed in the vehicle by the Health Department.

## 6. Major Features of Contract

- **Vehicle will be hired** on contract basis from the local market. The contracts shall be initially for a period **three years** and subject to satisfactory performance assessed by appropriate authority (BPHO of respective block CHC) it may be renewed further on yearly basis.
- Any Individual/ Tour operator / Transport Agency / Society /Firm can participate in the tender process.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel) and **lubricants are not provide by undersigned.**

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Block Public Health Officer  
C.H.C. Khamar, Angul

- **The interested agency will quote the financial bid** keeping in account the road tax, insurance premium, parking fee etc for which State Government or Rogi Kalyan Samiti (RKS) will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The Vehicles shall report for duty for **minimum of 30 days** in a month.
- The vehicles shall be required generally for **10 hours in a day (8 AM to 6 PM)**
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for **RBSK related health services**.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT and counter checked by the BPHO of Block CHC/PHC on regular basis.
- NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the Member Secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s for a period of **three (3) years**.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The Contract will also be **terminated in case of following reasons**;
  - If the **behavior of the Driver** is not proper;
  - Any attempt to **tamper** the log book/**GPRS device**;
  - In case of the vehicle do **not report regularly**;
  - In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

## 7. EMD/Security Deposit

**Tenders shall have to deposit EMD of Rs. 10,000/-** (Rupees Fifteen Thousand only) in the form of Demand Draft/Pay Order in favour of **MISCELLANEOUS MO I/C CHC KHAMAR** payable at **KHAMAR** along with their tender documents. Tenders received without EMD will not be entertained / considered at all

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Block Public Health Officer  
C.H.C. Khamar, Angul

and will be summarily rejected. Tenders received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.

**Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.

**Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tenderer and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.

**Extension of EMD:** In case the contract signed with service provider (successful bidder) is extended beyond one year, on mutual consent, the service provider will have to submit fresh EMD for the extended period.

**Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

## 8. Tender Procedure:

- Tender documents will be submitted at **The BPHO, O/o The BPHO, KHAMAR CHC, Angul.**
- **Sealed tenders** in the prescribed form duly super-scribed "**Tender for Hiring of Vehicles for Mobile Medical Team under RBSK, KHAMAR CHC of Angul District**".
- **The tender should be submitted** in the perform given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.
- **The Block Tender/Procurement Committee** will open the technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatsoever will not be accepted/ considered at all under any circumstances.
- Comparative statement duly signed by Tender/Procurement committee will be **approved.**
- The agreement will be **executed between the RKS of respective CHC, KHAMAR and the approved L1 bidder.**
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3, L4 and so on bidders shall be selected provided they match to the L1 rate.
- In case of any tie between the bidders, then the vehicle having lesser old in years to be given preference and in case of new vehicles, the decision of the BPHO shall be treated as final.
- In case, no bid is received/ finalized for any block, vehicle may be hired on **daily basis as per prevailing market rate not exceeding the PIP-Budget 2024-26 excluding DOL/POL.**

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**Block Public Health Officer  
C.H.C. Khamar, Angul**

**ANNEXURE-I**

**Technical Bid for Hiring of Vehicle under RBSK**

**Name of the District: Angul**

1	<b>Name of the Block CHC applied for</b>			
2	Name of the Bidder			
3	Address & Telephone/Mobile No.			
4	E-mail of the contract person, if any			
5	ID Proof of the Individual/Registration Certificate of the Organization (Photocopy)			
6	Details of Tender Document Cost of Rs 1,000/- & EMD of Rs 10,000/- (To be enclosed)			
7	Details of only <b>Commercial registration</b> Vehicle:	<b>Vehicle 1</b>	<b>Vehicle 2</b>	<b>Vehicle 3</b>
	Date of Purchase			
	Make & Model			
	Registration No.			
	Insurance certificate			
	Fitness Certificate			
	Up to date tax payment			
8	Undertaking in Non-judicial stamp paper of Rs 20/- that the vehicle to be provided does not belong to any employee of CDM & PHO –Cum- District Mission Director Office, Angul or any Health Department Employee or close relatives of employees of CDM & PHO –Cum –District Mission Director, Angul. Also the firm has not been debarred/ blacklisted by any Govt. Organization/Semi-Govt. Organization / PSU			

(Signature of the Applicant)

Name:

Designation:

Date:

Place:

Seal :



Block Public Health Officer  
C.H.C. Khamar, Angul

**ANNEXURE-II**

**Financial Bid**

Sl. No.	Type of Vehicle	** Quote the minimum average mileage in KMs per litre (minimum 10 KM/Ltr.)	** Quote the Lubricant in KMs per litre (minimum 1000 KM Ltr.) <b>Not Applicable</b>	Monthly Hiring Charges including all charges (Excluding of Fuel Cost, Tax) Rs.
1	Mahindra Max			
2	Marshal			
3	Bolero			
4	Tata sumo			
5	Sumo Gold			
6	Victa			
7	Scorpio			
8	Any Other			

(Signature of the Applicant)

Name:

Designation:

Date:

Place:

Seal :

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Block Public Health Officer  
C.H.C. Khamar, Angul

**TENDER FOR HIRING OF VEHICLES (Transportation of PW Patient)**

**INSTRUCTION TO BIDDERS**

1. Sealed tenders are invited from **Registered Agencies or Individual** for hiring of **commercial light diesel/petrol vehicles** (AC/Non-AC vehicles) to be engaged at all Block CHCs of Angul district on monthly basis.
2. The interested bidders may download the tender document from the website **www.angul.odisha.gov.in** and submit the same to **The BPHO, O/o The BPHO, Khamar CHC, Angul, Odisha**
3. The tender must be accompanied by **tender document cost of Rs.1,000/- ( Rupees one thousand only)** – Non refundable and **EMD of Rs.20,000/- (Rupees Twenty Thousand)** only in **technical bid** by way of Demand Draft in favour of **MISCELLANEOUS MO I/C CHC Khamar** payable at **Khamar** from any nationalized bank. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of the unsuccessful bidders will be returned without interest on finalization of bid. EMD of the successful bidder (s) shall be converted as performance security deposit of the vehicle. **The Tenderers/ Bidders have to submit separate tender documents cost and EMD for each proposal.** The performance security shall be refunded on the same date after completion of the terms of contract, subject to satisfactory completion of the job during the contract period. If the successful bidder violates any of the terms & conditions of the contract, the performance security shall be liable for forfeiture.
4. The tender will have to be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their **technical and financial bid separately in two envelopes** and these two envelopes should be put into **another cover envelop** super-scribed as **“Tender for Hiring of Vehicles on Monthly Basis for Khamar CHC, ANGUL in reference to Advertisement No. \_\_\_\_\_ dt.14.12.2025”**. The Technical & Financial Bid envelopes should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The tenders (Cover & inner envelopes) should be addressed to :

**The BPHO,  
O/o The BPHO,  
KHAMAR, CHC,  
Pin:759118  
Angul, Odisha**
5. The tender should reach the **O/o The BPHO, Khamar, CHC, Angul** by **16.12.2025 up to 5.00 PM.** and the tenders will be opened on **17.12.2025 at 12.30 P.M.** in the **O/o The BPHO, CHC, Khamar of Angul District.**
6. The financial bids of those bidders shall be opened whose technical bids are found to be qualified.

  
**Block Public Health Officer  
C.H.C. Khamar, Angul**

### **Eligibility Criteria**

1. Preferably the agency having experience in providing vehicles to Govt. / Semi-Govt. Organizations / PSUs etc. and they have to submit the self attested copies of work orders received from the Govt. / Semi-Govt. Organizations / PSUs etc in the technical bid.
2. In case of Agency/ Organization/ Firm/ Company, they have to submit their Annual Turnovers of last three financial years (**Audited Profit & Loss Accounts and Balance Sheets of the last three financial years i.e.2022-23,2023-24 & 2024-25**) are to be submitted. Provisional Profit & Loss Accounts and Balance Sheets shall not be considered.
3. The bidder should have valid PAN. (A self-Attested copy of PAN Card is to be submitted in the technical bid).

**The bidders shall also furnish the following documents in support of their eligibility:**

- Self-attested copy of registration certificate in case of firm/ Agency/ Company.
- Undertaking to provide good conditioned vehicles (not more than **3 years old**). However new vehicles shall be given preference.
- **Booking Receipts for purchase of new vehicles** may also be considered for technical evaluation and the successful Bidder should ensure to provide new vehicle within 15 days from selection, failing which the Performance Security of the Bidder will be forfeited.
- Submission of Tender document cost & EMD in form of **Demand Draft**.
- Undertaking to be submitted in **Non-judicial stamp paper of Rs 20/-** that the vehicle to be provided does not belong to any **employee of CDM & PHO –Cum- District**

In case of vehicle on a **monthly basis**, the monthly rate to be paid to the agency for providing the vehicle is inclusive of **cost of tyres & tubes, consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile Phone (for incoming calls)**. However, the cost of fuel (Diesel/Petrol), are not included in the monthly rate, which will be reimbursed as per actual at the rate of fuel consumption depending upon the type of vehicle used.

4. The vehicles to be provided should not be more than **Three (3) years old** however preference shall be given to the bidder who will provide new vehicle.
5. **Vehicles older than seven years should be replaced by the service provider.** During replacement of the vehicle or driver, as the case may be, the pass/id card issued, if any, shall be surrendered.
6. The agency will be responsible for the regular service maintenance, insurance and other liabilities in respect of the vehicles provided.
7. The toll gate charge, parking charge, if any during the travel shall initially be borne by the agency and are to be paid by the driver at the point of charging. The charges incurred during each month **will be reimbursed by BPMU** as per the actual amount paid on producing the original receipts along with the monthly bill.
8. The agency is required to provide clean vehicle with good quality clean seat covers with towels and **Mobile Phone (for incoming calls) for the driver for which no extra payment shall be made.**
9. The drivers should be with Proper dress code (white), disciplined, well behaved and non-alcoholic.
10. The driver should have driving experience and should be well versed with the roads of the Block, District as well as roads within the state.
11. **No mileage will be allowed if the vehicle is used by the driver for his breakfast, lunch, dinner or any other personal work. No payment shall be made to the driver for his food expenses, etc. and such running distances in KMs shall be checked, deducted and accordingly fuel cost shall be released.**
12. Payment of Road Tax shall be borne by the agency/ owner.
13. Salary of the driver shall be borne by the agency/ owner.
14. The agency/owner will be responsible for proper maintenance, insurance and other liabilities in respect of the vehicles. The vehicles should be covered under comprehensive insurance. In case the hired vehicle is met with an accident resulting in loss or damage to property or life with respect to vehicle, driver, passenger or any third party as per the liability under relevant sections of the Motor Vehicle Act, IPC and any other law in force, the **hiring authority shall have no responsibility of whatsoever and will not entertain any claim** in this regard under the said provision of the said Laws. The sole responsibility for any legal or financial implication would solely vest with the agency/owner.

15. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificates, valid Contract Carriage Permits, proofs of up to date tax payments, D L s of the Drivers, etc. available all the times. BPHO of the concerned Block shall not be responsible for any damage/loss caused to the hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicles in any manner whatsoever. The service provider shall be responsible for all such litigations.
16. The agency/ owner shall obtain vehicle fitness certificates from competent authority, vehicle registration, comprehensive insurance, payment of road tax, etc. The Drivers shall always carry all necessary documents like Registration papers, Insurance papers, Pollution under Control (PUC) clearances, RTO tax payment papers, valid driving licenses and all other documents that should accompany the vehicles as per rules & regulations of applicable laws.
17. If the vehicle/driver does not report for duty on any day, twice of the proportionate cost will be deducted from the bill.
18. The police/ court case (Legal disputes) in respect to the vehicle during of the period of engagement will be at the risk & cost of the travel agency/ Owner.
19. BPHO of concerned Block will not be responsible for any dispute except paying the hire charges.
20. The driver has to be allot at stationed in the **Fix Head Quarter with vehicle for use by the Pregnant women Transportation service at any time in 24X7 manners.**
21. Rates to be finalized shall be fixed for a period of **three (3) years** from the date of agreement. However, the cost of fuel (Diesel/Petrol) shall be paid at the prevailing rate on the day of travel.
22. The vehicles will be provided on regular basis and will not be replaced without prior permission.
23. The Agency/Owner is liable to provide vehicles during office hours and beyond office hours on all working days. The agency shall also have to provide the vehicles on **24\*7 Pregnant women Transportation service.**
24. Beyond **24\*7**, the safe keeping of the vehicles is the responsibility of the agency. In exigencies, the vehicles can be kept in the **Fix Head Quarter** premises.
25. In case, the condition of vehicle is found unsatisfactory, it shall be returned for immediate replacement. In case no replacement is provided in time, the authority shall have the right to hire a vehicle from the market and additional cost incurred by the authority shall be deducted from the monthly payment due to the agency. Repeated failure to provide vehicles as and when required by the **24\*7 Pregnant women Transportation service** will make the agency/owner liable for **Blacklisting.**

26. In case the driver proceeds on leave, the agency shall obtain prior approval/ permission from BPMU of concerned block. Further, the agency/owner shall provide a suitable substitute.
27. If for any reason the driver is unable to attend the office on any date/ time for which prior permission from BPMU of concerned block has not been obtained, it is the responsibility of the agency to provide a suitable substitute immediately. The payment in respect of the overlapping period of the substitute, if any, shall be borne by the agency. In case no substitute is provided in time, the authority shall have the right to hire a vehicle from the market and any additional expenditure incurred by the authority shall be borne by the agency.
28. The driver of the vehicle shall maintain record of daily mileage and time from the point of departure to arrival. For this purpose, the following norms have to be followed :
- A. In case the vehicle is being kept in the **Fix HQ** campus, then the kilometer reading & time shall start from the office campus and end at the same there also.
  - B. In case the vehicle is being kept under the custody of the travel agency/Owner, then the kilometer reading & time shall start from the residence of the officer concerned and end there also. The cost of kilometer from the O/o travel agency/Owner to the residence of officer concerned (to & fro) shall be borne by travel agency/Owner.
  - C. In case the vehicle is hired on monthly basis attached to **PW Patient Transportation service**, i.e., the point of kilometer reading & time of arrival shall start from the **Fix HQ** of concerned block and end with the **Fix HQ** of the same block as a centre of destination. The cost of kilometer from the O/o travel agency/owner to BPMU (to & from) shall be borne by the travel agency/owner.
29. The agency must ensure that the driver (s) employed possesses a valid driving license. The driver of the vehicle should be well conversant with traffic rules and other regulations prescribed by the Govt. from time to time.
30. It is the sole discretion of BPHO of the concerned Block to **extend the period of the contract beyond the agreement period or terminate the contract prematurely** on the ground of unsatisfactory services, disobedience of orders, negligence in duty and unruly behavior of drivers if noticed in duty.
31. In case of any emergency or when required, the service provider shall provide a vehicle on production of requisition duly signed by the competent authority.
32. **Termination**
- BPHO of the CHC, Khamar shall have the discretion to terminate agreement/ work order at any time whereupon the agency will immediately cease the provision of the services and submit a bill for costs incurred to provide the contracted services to the date of termination.

### 33. Payment

Payment shall be made on monthly basis after submission of bill in triplicate along with the daily logbook and duty slip signed by the designated by the BPMU. In case of daily basis (Local & Long), **duplicate duty slips** have to be maintained and one slip has to be retained by the BPMU using the vehicle with noting of starting / closing Kilometers and time & signature on the duty slip (both original & duplicate).

### 34. Arbitration

**BPHO of CHC, Khamar** and the selected agency/owner will make every effort to resolve amicably by direct negotiation, any disagreement or dispute arising between them under or in connection with the work assigned. In case of their failure to resolve, the matter shall be referred to Chairperson **RKS - Executive committee**, whose decision will be final and binding on both the parties. The arbitration proceedings if any shall be held in Angul.

### 35. Legal Jurisdiction

All legal disputes are subject to the jurisdiction on **Angul court** only.

#### Important Points:

1. (As per Office Memorandum of Finance Deptt. No. 15836 /Fin-COD-MV-0004-2018, dated:27.05.25,{SI No:01})
2. All vehicles to be provided should be **diesel/ petrol commercial vehicles** only.
3. The vehicles to be provided should not be more than **Two (3) years old**. However the new vehicles shall be given preference.
4. **Vehicles older than seven years should be replaced by the service provider.** During replacement of the vehicle or driver, as the case may be, the pass/id card issued, if any, shall be surrendered.
5. For providing the vehicle on a **monthly basis**, the monthly rate (excluding diesel/petrol & lubricant cost) should include the cost of Tyres, Tubes, battery & consumables, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile Phone.
6. A bidder to submit bid for Monthly basis.

#### Evaluation and Selection:

- a) Evaluation shall be done separately on Monthly Basis.
- b) The bids shall be evaluated in two stages i.e. technical evaluation and financial evaluation.
- c) The Financial Bids shall be opened for those bidders **who will qualify in their technical bid** evaluation.
- d) Technical & Financial Bids shall be opened in the presence of the technically qualified bidders or any of their authorised representatives, who choose to attend in person at the address given below :

**The BPHO,O/o The BPHO, KHAMAR,CHC,Angul,Odisha**



Date of opening of Financial Bids shall be communicated to the technically qualified bidders, if the technical bid evaluation can't be completed on the date of tender opening.

- e) GST will not be taken into consideration for evaluation purpose.
- f) The comparative statement shall be prepared by taking Monthly Rent and fuel (diesel/ petrol) charge.

Any effort by a bidder to influence BPHO in its decision on bid evaluation etc may result in rejection of the bidder's offer.

**Award of Contract:**

- The lowest evaluated bid (for the type of vehicle) shall be decided based on the lowest evaluated price bid for each type of vehicle and the L1 bidder shall be decided accordingly after negotiation.
- If any agency submitted tenders for a vehicle of 03 years old found to be L1, whereas any agency submitted a tender for a vehicle of newer one found not to be L1, then separate circulation shall be done amongst the bidders quoted rates i.e. of the bidders who submitted tenders for providing old vehicles and those submitted for newer vehicles and accordingly decision shall be made.
- There may be empanelment of two or three agencies for each type of vehicle (to be decided by the tender inviting authority based on requirement of the type of vehicle), if after price negotiation, the L2/L3 agencies agree to the L1 price.
- If the successful Bidder fails to execute the order, the **Performance Security of the Bidder will be forfeited** and the Bidder will be debarred for 3 three years from RKS CHC KHAMAR, ANGUL.

  
Block Public Health Officer  
C.H.C. Khamar, Angul

**TENDER FORM**

**Part I - Technical Bid – Cover A**

(The documents have to be arranged **serially** as per the order mentioned below)

1	<b>Name of the Block applied for</b>	
2	Name of the Organization/Agency/ Individual	
3	Address of the organization/ Agency/ Individual with telephone no. & fax	
4	e-mail id of the Organization/Agency/ Individual	
5	Name of authorized signatory	
6	Specimen signature of the authorized signatory	
7	Telephone number of authorized signatory	
8	Instrument No. and date of the tender document cost of <b>Rs.1,000/-</b> (Non-Refundable) submitted by the organization (In shape of Demand Draft)	
9	Instrument No. and date of the EMD of <b>Rs.20,000/-</b> submitted by the organization(In shape of Demand Draft)	
10	Registration Certificate of the Firm (Partnership Agency/ Organization/ Firm / Company) (Attach self-attested copy of the Registration Certificate in case of the Agency/ Organization/Firm/ Company)	
11	PAN (Attach self-attested copy of PAN Card)	
12	Turnover for last 3 Financial Years. (Attach self-attested copies of Audited Profit & Loss Accounts and Balance Sheets of the last three financial years i.e. (2022-23,2023-24 & 2024-25)	
13	Undertaking in Non-judicial stamp paper of Rs 20/- that <b>the vehicle to be provided does not belong to any employee of CDM &amp; PHO –Cum- District Mission Director Office, Angul or any Health Department Employee or close relatives of employees of CDM &amp; PHO –Cum –District Mission Director, Angul. Also the firm has not been debarred/ blacklisted by any Govt. Organization/Semi-Govt. Organization / PSU.</b>	

**DECLARATION:**

I/ we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ we understand that in case of any deviation/ false information in the above statement at any stage, our Firm/ Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place:

Date:

(Signature & Seal of the Authorized Signatory)

  
**Block Public Health Officer**  
**C.H.C. Khamar, Angul**

**TENDER FORM**  
**Part II - Financial Bid - Cover B**

**A. Day Call Hire Basis**

Sl. No.	Type of Vehicle	Local Tour (Within 200 KM per day )		Long Tour (Above 200 KM per day)		
		Rate per Hour (10 KM free per Hour) (Rs.)	Rate per extra KM (Rs.)	Rate per KM (Rs.)	*Halting Charge per Hour (Beyond Running Hours 50 KM / Hr.) (Rs.) *	Rate for Night Halt (Rs.)
1	2	3	4	5	6	7
1	Bolero (AC)					
2	Scorpio (AC)					
3	Innova ( AC)					
4	Tata sumo ( AC)					
5	Any Other					

\* Halting charges in case of Long tour are not allowed from 11 PM to 6 AM if the vehicle halted for night.

**B. Monthly Hire Basis**

Description (Petrol driven vehicle)	Approved rate & Kms.		Amount of Monthly Charges (Excluding cost of fuel & GST)	Minimum average mileage in Km / Per Ltr.
	Monthly Charges (Excluding cost of fuel & GST)	Minimum average mileage in Km / Per Ltr.		
TUV 300 / Bolero / Sumo Gold/ Ertiga etc.	<b>Rs. 37,200</b>	10Km/Per Ltr.		

**Place:**

**Date:**

**(Signature & Seal of the Authorized Signatory)**