

OPEN TENDER NOTICE

FOR

ENGAGEMENT OF TRANSPORTING AGENT
UNDER M.D.M PROGRAMME IN ANGUL DISTRICT

Notice Inviting Tender No. 86.00 / Dated 14.10.25

OFFICE OF THE DISTRICT EDUCATION OFFICER
ANGUL

**TENDER PAPER FOR ENGAGEMENT OF TRANSPORTING AGENT UNDER
M.D.M PROGRAMME IN ANGUL DISTRICT**

Sealed tenders are invited from the intending Registered firms/ Licensing Transporting Contractors/Agents for under taking transportation of food stuff from F.C.I depot/OSCSC depot to school points in respect of eight blocks i.e. Angul, Athamallik, Banarpal, Chhendipada, Kaniha, Kishorenagar, Pallahara and Talcher without any transit, under MDM feeding Programme in Angul District. The approximate quantity of foodstuff to be handled in a year is within 5000.00 MT.

ELIGIBILITY CRITERIA OF THE BIDDER:

- 01. GST REGISTER FIRM**
- 02. PAN/TAN REGISTRATION**
- 03. OWNERSHIP OF FIVE NO'S OF VEHICLE HAVING CAPACITY 10 TON EACH**
- 04. TRANSPORT CONTRACTOR LICENCES FROM RTO**

**TERMS AND CONDITIONS OF TENDER FOR APPOINTMENT OF TRANSPORTING
AGENT UNDER MID DAY MEAL (MDM) PROGRAMME OF ANGUL DISTRICT**

01. The rate quoted for transportation of food grains (rice) from FSD, FCI/OSCSC depot, Angul to the school points of eight blocks i.e. Angul, Athamallik, Banarpal, Chhendipada, Kaniha, Kishorenagar, Pallahara and Talcher must be inclusive of loading and unloading and other incidental charges. The maximum ceiling rate is Rs. at par PDS rate subject to maximum 150/- per Quintal of food stuff irrespective of distance.

02. The tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender paper correctly and completely. The tender paper should be filled up properly and legibly without any correction/overwriting and must be computer typed copy. The rate and unit should be written both in words and figures in the tender. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for one year from the date of commencing.

3. Certificate from Collector & District Magistrate/any Govt. /semi-Govt. organization etc. about past experience and performance of the tenderer in handling transportation work under SNP/MDM/PDS will be furnished along with tender paper. Accepting authority shall have the right not to accept tender(s) of registered transport contractors/ agents/ individuals who have not performed satisfactorily in the preceding year (s) under Govt. of Odisha.

4. Earnest money of 2,50,000/- (Rupees Two lakh fifty thousand) only in shape of Term Deposit duly pledged in favour of Collector, Angul shall be furnished along with the tender. The E.M.D amount shall be refunded to the unsuccessful tenderer after finalization of tender. For the successful tenderer, the Earnest Money Deposit will be converted into security deposit which will be refunded after successful completion of the period of contract and audit of accounts.

5. No tenderer shall be allowed to withdraw his tender/earnest money deposit until the tender is finalized. In case the successful tenderer refuses to undertake the transporting assignment after acceptance of his tender, earnest money deposited by him will be liable for forfeiture. The whole or part of the security deposit will be forfeited for irregular performance or breach of any terms and conditions of agreement during the period of contract.

6. The selected bidder will be submitted FDR of Rs.30,00,000.00 in favour "Collector, Angul towards a solvency of the concern firm/person.
7. The bidder must be submit Income Tax Return copy of FY 2022-23, 2023-24 & 2024-25 along with copy of PAN card.
8. Up to date GST Clearance Certificate shall be furnished along with the tender.
9. Valid Agent's Licence from the competent authority shall be furnished along with the tender (R.T.O is competent to grant such licences where the agent intends to carry on his business within one region and S.T.A is competent authority where agent intends to carry on business in more than one region).
10. The transporting agent should carry a weighing machine(Manual/ electronic), and weigh the stock at the delivery points in front of the SHG/School Management Committee (SMC)/Headmaster as the case may be and expenditure incurred to that effect will be borne by the Transporting agent. In no case, the short supply or delivery shall be made by the agent to the Headmasters. The agent will be held responsible for delivery of the stock, shortage and damage noticed if any during transit and no shortage will be allowed to the agent. The quality and quantity of the food stuff being transported may be inspected by the Govt. officials authorized by the Collector during transit and also at delivery point. There shall not be any change in both the quality and quantity of the food stuff during the transportation by the transporting agent and for any short comings in this front, the transporting agent shall be responsible and this shall be treated as misappropriation by himself. If any misappropriation is detected during inspection or otherwise, a penalty shall be levied which would be equivalent to ten (10) times of the cost of misappropriated food stuff apart from initiating criminal cases.
11. The detailed tender paper should be returned with the tender duly signed (full signature & initial) by the tenderer as a token of acceptance of terms and conditions in every page.
12. List of trucks owned by the tenderer (minimum five trucks) with up to date documents thereof (Xerox copies duly attested) shall be furnished along with tender paper. And the vehicles must be on the name of the proprietor or firm.
13. Payment shall be made against submission of bills on completion of delivery of stock as per order of the competent authority on production of printed serially numbered delivery challans duly acknowledged by the recipient of stock to whom it is concerned as per the approved rates incorporated in the agreement. The District Nodal Officer (MDM)-cum-District Education Officer, Angul shall have the right to deduct and adjust any amount found recoverable towards loss and damage or both. No advance payment will be made. The transportation cost will be paid subject to availability of funds.
14. The agent will issue delivery challan in triplicate while transporting the stock to the school points. After receipt of the stock, one copy of the delivery challan will be retained by the school and the second copy will be submitted to the concerned authority (Block Education Officer/ District Education Officer, Angul) before the last working day of the month for payment. The third copy shall be retained by the agent for his record.
15. The successful tenderer shall have to execute an agreement with Collector-cum-Chairman (MDM), Angul/ District Education Officer, Angul as per terms and conditions as specified in the agreement at his own cost typed on a non-

judicial stamp paper of 100/- only within 7 days of the intimation of acceptance of his tender.

16. The authority may terminate the contract for violation of terms and conditions of agreement as well as any change of policy by the Government or for any reasons to be recorded in writing. In case of violation of condition of tender / change in Govt. policy, the agent will be booked under IPC, essential commodities Act, prevention of Food Adulteration Act and prevention of black-marketing Act.

17. Registered transport contractors/ firms/ corporations / agents / individuals having adverse record will not be entertained. The tenderer should submit an affidavit either from the Executive Magistrate or Notary in support of that, he/she has no criminal background / has not been blacklisted or debarred by any Govt. or PSU organizations. The authority remains to right to disqualify the Bidders at the time of opening or scrutiny of technical Bid if detected any unsatisfactory work in past work experience.

18. The tenderer or any of his family members should not be storage agent/Miller Agent/Retailer of PDS. An affidavit to this effect is to be furnished along with the tender paper.

19. Tenderers participating in the Tender process shall submit one sealed envelope containing 02 (Two) envelopes, one for the Technical Bid and the other for the financial bid. The envelope for the technical bid shall be super-scribed as **"Technical Bid for Tender of Transportation of Mid Day Meal Food stuff in Angul district for 2025-26"** and the envelop of technical bid documents must be contained as per checklist.

The Envelope for Financial Bid shall be super-scribed as **"Financial Bid for Tender of Transportation of Mid Day Meal Food stuff in Angul district for 2025-26"** and the envelop of financial bid must be contained of rate per quintal of food stuff. These two envelopes shall then be placed in a third envelope super-scribed as **"Bid for Tender of Transportation of Mid Day Meal food stuff in Angul District for 2025-26"** and should reach the District Education Office, MDM Cell, Amalapada, Po/Dist.:- Angul, Pin-759122 only through Speed Post /registered post/by hand by during office hour.

20. The sealed tender will be opened by the undersigned in presence of the Tender Committee and the tenderer or his/ her authorized agent. The tender without earnest money deposit and other required documents shall be liable for rejection.

21. The successful tenderer will lift the rice from F.S.D., F.C.I., / OSCSC depot/RRC, Angul and make delivery of the same at the school points of eight blocks of the district i.e. Angul, Athamallik, Banarpal, Chhendipada, Kaniha, Kishorenagar, Pallahara and Talcher on proper weighment without any transit, as per instruction of the Collector & District Magistrate, Angul/District Nodal Officer(MDM)-cum-DEO, Angul from time to time. The successful tenderer must abide by all the terms and conditions incorporated in the agreement and any change of Govt. policy from time to time.

22. Penalty: If the work is delayed for any reason for which the Tender Inviting Authority (TIA) is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt. for blacklisting the firm.

23. Amendments to BID terms, conditions and issue of

- (a) Seven (07) days before the last date of submission of Bids, the authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment /corrigendum.
- (b) The amendment in shape of corrigendum/addendum will be notified on the websites <https://angul.odisha.gov.in> only and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the authority may, at its discretion, extend the deadline for the submission of bids.

24. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder. All bids will be accepted if bid documents received through registered post on or before time and date only.

25. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.

26. No document as required and mentioned in the Bid shall be submitted in the technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be serial number and page mark.

27. The bid validity period is 90 days from the date of opening of the financial bid. Accordingly, the bidder shall submit the Bid. And also the quoted price is valid for Two years.

28. Tenders received beyond the stipulated date and time shall be liable for rejection. The right of acceptance of tender rests with Collector, Angul who also reserves the right to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute, the order/decision of the Collector, Angul will be final and binding.

I agree to abide by the above terms and conditions.

Signature of the tenderer as a mark of acceptance of the terms and conditions.

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NATURE OF WORK AND PAYMENT

1. Details of food grains per quarter to be transported:

Sl. No.	Name of the Block	Transportation required	
		From	To
1	Angul	RRC/FCI,/OSCSC depot/selected depot, Angul	School points
2	Athamallik		
3	Banarpal		
4	Chhendipada		
5	Kaniha		
6	Kishorenagar		
7	Pallahara		
8	Talcher		

2. The work is to be carried on with due diligence and in accordance with the instructions to be issued from time to time by the School & Mass Education Department, Odisha /Collector & District Magistrate, Angul / District Nodal Officer(MDM)-cum-District Education Officer, Angul.
3. The bills will be submitted at least once in a month/Quarter to the District Nodal Officer (MDM)-cum-District Education Officer, Angul on completion of delivery of stock as per orders of the competent authority, on production of printed serially numbered delivery challans duly acknowledged by the recipients of stock to whom it is concerned with other documents for payment of dues. Soon after receipt of funds from Govt. the payment will be made. The District Nodal Officer (MDM)-cum-District Education Officer, Angul shall have the right to deduct and adjust any amount recoverable towards loss and damage or both of the foodstuffs.
4. The Tenderer shall guarantee to transport assigned quantity within the stipulated time, failing which the entire Security Deposit or part of it may be forfeited at the discretion of the Collector and District Magistrate
5. The Collector & District Magistrate, Angul may terminate the contract for violation of terms of agreement/ any change in Govt. Policy.
6. Payment shall be made as per approved rate incorporated in the agreement.
7. No request for enhancement of approved rate shall be entertained during the period of agreement.

DECLARATION**DECLARATION TO BE ATTACHED WITH THE TECHNICAL BID**

1. I Son/ Daughter/
Wife of Sri Proprietor/
Director/ Partner/ Karta of HUF/ authorized signatory of the Tenderer,
mentioned above and competent to sign this declaration and execute
this tender document.
2. I have carefully read and understood all the terms and conditions of
the tender and undertake to abide by them along with any change in
Govt. policy in this regard from time to time.
3. The information / document furnished along with the above
application are true and authentic to the best of my knowledge and
belief. I/ We, am/ are well aware of the facts that furnishing of any
false information/ fabricated document would lead to rejection of
my/our tender at any stage besides liabilities towards prosecution
under appropriate law.

Date:-

Signature of Tenderer/Authorized Person

Place:-

Name:-

Seal:-

Telephone No.-

Mobile No:-

E-mail address:-

Full Signature of Tenderer with date & seal

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TECHNICAL BID
FOR ENGAGEMENT OF TRANSPORTING AGENT FOR
TRANSPORTATION OF FOOD STUFF /MNP UNDER M.D.M PROGRAMME
FROM FOOD STORAGE, F.C.I/OSCSC/SELECTED DEPOT TO
DIFFERENT SCHOOL POINTS OF ANGUL DISTRICT.

Space for
affixing
Passport size
Photograph
(self-attested)

1. Name of Proprietor/ Partner/ Company/ Firm:- _____

(Name of all Directors/ Partners & members of HUF shall be
mentioned):- _____

2. Full address of Registered Office
(With PIN Code) & Police Station:- _____

Telephone No:- _____

Mobile No:- _____

FAX No:- _____

E-mail Address:- _____

3. Full address of Operating/ Branch Officer
(With PIN Code) & Police Station:- _____

Telephone No:- _____

Mobile No:- _____

FAX No:- _____

E-mail Address:- _____

Full signature of the Tenderer with seal & date

CHECK LIST

DOCUMENT TO BE ATTACHED WITH THE TECHNICAL BID		
Sl. No	Name of the Document	Put "Mark"
1	Tender paper duly signed by the tenderer at bottom of each page.	
2	Money receipt / Bank Draft in support of purchase of the tender documents@ Rs.15000.00	
3	Attested copy of valid agent license obtained from RTO	
4	EMD of Rs.2,50,000/- (Rupees Two lakhs Fifty thousand only) duly pledged in favour of Collector, Angul.	
5	Copy of the ITR 2022-23, 2023-24 & 2024-25 and copy of PAN No	
6	Copy of GST Registration certificate	
7	Certified copy of partnership deed/Articles of Association / Memorandum of Association / Bye-laws etc. as applicable.	
8	Copy of Certificate of Registration in case of company as applicable.	
9	Authorization letter in submitting the Tender Paper on behalf of the partnership Firm/ Company.	
10	Certificate from any Govt. /semi Govt. organization about past experience and performance of the tenderer in transportation. (Xerox copy attested)	
11	Self-undertaking for submit of FDR of Rs.30,00,000.00 if the firm is selected.	
12	Self-undertaking that if any discrepancies detect then the bid will be outrightly rejected without any information.	
13	The tenderer to submit an affidavit to that effect that the tenderer or any of his family members should not be a storage Agent / Miller Agent/Retailer of PDS.	
14	Affidavit mentioning that he/she/firm/company/ HUF/ is not black listed by any Govt. organization/ undertaking or that any criminal or vigilance case is pending against the Tenderer.	
15	List of owned transport vehicle with attested Xerox copies of R.C Books, Insurance, permit & Fitness Certificate of five vehicles.	

N.B.:- All documents to be signed by the Tenderer.

Date:-

Signature of Tenderer/Authorized Person

Place:-

Name:-

Seal:-

Telephone No.-

Mobile No:-

E-mail address:-

Full Signature of Tenderer with date & seal.



FINANCIAL BID**FOR ENGAGEMENT OF TRANSPORTING AGENT FOR
TRANSPORTATION OF FOOD STUFF UNDER M.D.M PROGRAMME
FROM FOOD STORAGE, F.C.I./OSCSC/ SELECTED DEPOT ANGUL TO
DIFFERENT SCHOOLS POINT OF ANGUL DISTRICT FOR THE YEAR
2025-26**

I do here by tender my single quoted rate for lifting and transporting charges of MDM food stuff from FCI/OSCSC godown/selected depot to school points of eight blocks i.e. Angul, Athamallik, Banarpal, Chhendipada, Kaniha, Kishorenagar, Pallahara and Talcher at a flat rate per quintal of food stuff (including loading, unloading and all other incidental charges) irrespective of distance and agree to abide by the terms and conditions mentioned in the Tender Paper.

SINGLE QUOTED RATE PER QUINTAL

Block	Rate per quintal of food stuff inclusive of all incidental charges.
Transportation of MDM food stuff from F.S.D, F.C.I/OSCSC/selected depot Angul to the schools of Angul, Athamallik, Banarpal, Chhendipada, Kaniha, Kishorenagar, Pallahara and Talcher blocks.	

Full Signature of Tenderer with date & seal.

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