



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, ANGUL  
AT: HEMSURPADA PO/DIST: ANGUL, ODISHA-759122  
Mail: [cdvoangul@gmail.com](mailto:cdvoangul@gmail.com)

Tender Call Notice No. **5892** Date. 11.09.2025

**QUOTATION CALL NOTICE FOR HIRING/ENGAGEMENT OF VEHICLE FOR  
ANIMAL AMBULANCE SERVICES IN ANIMAL HELPLINE OF ANGUL &  
TALCHER MUNICIPALITY AREAS FOR THE YEAR 2025-26**

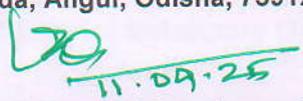
Sealed quotations are invited from interested reputed Travel Agencies or Private Individuals/ Service Providers for providing driven vehicles (BOLERO, TUV-300, SUMOGOLD, SCORPIO etc.) for use in Animal Ambulance Service in Animal Helpline at Angul & Talcher Municipality areas under the scheme "Establishment of Animal Helpline facility with Ambulance Service under MPKY- 2025-26. The maximum monthly hiring charges of AHL vehicle shall be 31,000/- (Rupees Thirty-One Thousand only). The details of bidding process are as follows:

Sl. No.	Bidding Schedule	Deadline
1	Date of floating of tender	12.09.2025, 10.00AM
2	Last date and time for submission of tender documents	25.09.2025, 11.00AM
3	Date and time of opening of Tender Paper	25.09.2025, 11.30AM

The Bidders are required to submit the technical and financial bids separately. The bids in sealed Cover-A containing "Technical Bid" and sealed Cover-B containing "Financial Bid" should be placed in a third sealed cover super-scribed "Quotation for Hiring/Engagement of Vehicle for Animal Helpline" must reach the undersigned on or before due date & time by Speed Post/ Registered Post/ Courier only.

The bid documents containing application form, General Bid information, terms and conditions, Tender forms can be downloaded from the website ( [www.angul.odisha.gov.in](http://www.angul.odisha.gov.in) ).

Complete address for submission of bid- Chief District Veterinary Officer, Angul,  
At- Hemasurpada, Angul, Odisha, 759122

  
11.09.25  
Chief District Veterinary Officer,  
Angul

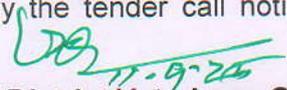
Memo. No. **5893** Date. **11-09-2025**

Copy to the DeGM, Angul for information and necessary action. He is requested to upload the same in the Official Website of Angul district on or before 12.09.2025. The Tender Paper in PDF format is enclosed herewith for needful action.

  
11.9.25  
Chief District Veterinary Officer,  
Angul

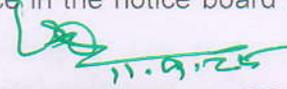
Memo. No. **5894** Date. **11-09-2025**

Copy forwarded to the DD, DVH, Angul & all the BVOs of Angul District for information and necessary action with a request to display the tender call notice in the notice board of their respective offices for wide publicity.

  
11.9.25  
Chief District Veterinary Officer,  
Angul

Memo. No. 5895 Date. 11-09-2025

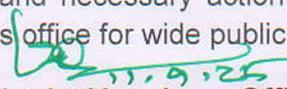
Copy forwarded to the SDVO, Pallahara/ Talcher/ Athamallik for information and necessary action with a request to display the tender call notice in the notice board of their respective offices for wide publicity.

  
11.9.25

Chief District Veterinary Officer,  
Angul

Memo. No. 5896 Date. 11-09-2025

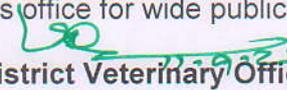
Copy forwarded to the DIPRO, Angul for information and necessary action with a request to display the tender call notice in the notice board of his office for wide publicity.

  
11.9.25

Chief District Veterinary Officer,  
Angul

Memo. No. 5897 Date. 11-09-2025

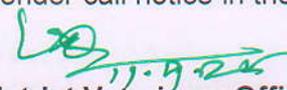
Copy forwarded to the RTO, Angul for information and necessary action with a request to display the tender call notice in the notice board of his office for wide publicity.

  
11.9.25

Chief District Veterinary Officer,  
Angul

Memo. No. 5898 Date. 11-09-2025

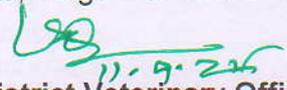
Copy submitted to the CDO-cum-EO, Zilla Parishad, Angul for favour of kind information and necessary action with a request to display the tender call notice in the notice board of his office for wide publicity.

  
11.9.25

Chief District Veterinary Officer,  
Angul

Memo. No. 5899 Date. 11-09-2025

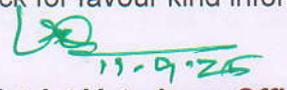
Copy submitted to the Collector & District Magistrate, Angul for favour of kind information and necessary action.

  
11.9.25

Chief District Veterinary Officer,  
Angul

Memo. No. 5900 Date. 11-09-2025

Copy submitted to the Director, AH & VS, Odisha, Cuttack for favour kind information and necessary action.

  
11.9.25

Chief District Veterinary Officer,  
Angul

## General BID information for hiring of vehicles for functioning of AHL Units at Angul and Talcher Municipality area through hired vehicles

### 1. Type of Vehicle

- The vehicle model/type shall be preferably Bolero, TUV-300, Sumogold, and Scorpio and should be white/off white color only.
- The vehicle should be suitable for movement in both urban and rural operational areas within the jurisdiction of the AHL units.
- The vehicle must be capable of accommodating minimum three staff excluding Driver, medicine and equipments for animal treatment comfortably.

### 2. Eligibility Criteria for Vehicle

- Vehicle must not be more than 3 years old at the time of hiring. (preference will be given to newer vehicles)
- Vehicle should be BS-VI compliant as per emission norms.
- Vehicle must be in roadworthy condition and covered under valid Registration, Fitness, Insurance, and Pollution Under Control (PUC) Certificate, Valid Contract Carriage Permit, proof of up to date tax payment which are mandatory for movement of Vehicle and hiring purpose.,
- The vehicle must achieve a fuel efficiency of minimum 10 Km per liter of fuel.

### 3. Hiring Rules & Charges

- The maximum monthly hiring charges of AHL vehicle shall be ₹31,000/- (Rupees Thirty-One Thousand only) excluding the salary of the driver. The drivers will be engaged separately.
- Fuel cost shall be borne by the Department as per actual consumption and logbook entries. Further, expenditure towards engagement of drivers will be incurred separately as per scheme guidelines.
- A Declaration (in Non- Judicial Stamp Paper of Rs.10/-) shall be given by the Owner of the vehicle/Bidder for having no objection for driving of his vehicle by outsourced driver engaged by the Department (Annexure-IV).
- Maintenance and all other charges (insurance, repair, servicing, etc.) shall be borne by the supplier/vehicle owner.

### 4. Operational Guidelines

- The hired vehicle shall remain exclusively available for AHL services during the contract period as per approved guidelines of the State Plan scheme "Establishment of Animal Helpline facility with Ambulance Service under Mukhyamantri Prani Kalyan Yojana (MPKY) 2025-26.
- Branding of the vehicle will be taken up as per the requirement. The contents of branding of AHL vehicles will be supplied separately. The branding will be taken up by CDVOs out of the contingency funds under the scheme. The size of the branding will be as per the specification of the hired AHL ambulance vehicle without changing the contents specified for branding.
- The vehicle shall be parked at the designated AHL office/parking point after duty hours unless otherwise instructed.
- A logbook shall be maintained daily, recording movement, distance covered, purpose, and fuel consumption.
- The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution

  
13.9.25  
Chief District Veterinary Officer  
Angul

control certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.

- All the expenditure of the vehicle towards minor/ major repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. and payments towards insurance, road tax, fitness etc. will be borne by the supplier.
- The vehicle should be regularly serviced and maintained to avoid any breakdown. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder without compromising the services of Animal Ambulance Service in Animal Help Line. If the owner failed to arrange/replace, alternative arrangement will be made by the client and the expenditure will have to be borne by the owner of the vehicle. If he/she fails to pay the expenditure so incurred, the same will be deducted from the bill of the owner.

5. A sum of Rs.20,000/- ( Rupees Twenty thousand ) Only shall be deposited by the intending bidders in shape of accounts payee bank draft in favour of the Chief District Veterinary Officer, Angul and submitted along with the quotation as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.

6. Tender Papers without security deposit shall not be considered/ accepted.

7. The monthly rate of hire charges (excluding fuel & lubricant) is to be quoted separately.

8. The details of the make and year of manufacture off the vehicle , registration no., mileage (Km covered per liter) and period of validity etc. should be specifically provided in the general bid information sheet of the vehicle ( provided with the application form) to be furnished (**Annexure-I**). In case of new vehicle will be provided attach booking receipt from the vehicle showroom. They have to provide an undertaking as per the format enclosed (**Annexure-V**). Further if the bidder of the new vehicle selected, they have to provide the vehicle within 15days of issue of the work order.

9. The Quotation completed in all respect should reach to the undersigned on or before 25.09.2025 by 11:00AM and shall be opened on 25.09.2025 at 11:30 AM in the presence of the bidder(S) or their authorized representative(S). There will be no bar in opening of the sealed quotations, if the bidder(S) or their authorized representative(S) remain absent within the schedule time.

10. The Application form of quotation containing General Bid Information & terms and Conditions for Hiring of Vehicle etc. (from **Annexure-I to IV or Annexure-I to V**) is available at the Angul district portal ([www.angul.odisha.gov.in](http://www.angul.odisha.gov.in)) from 12.09.2025 to 25.09.2025 by 11:00AM.

11. The bids completed in every respect should reach the O/o the CDVO, Angul latest by 25.09.2025, 11:00AM through Speed Post/ Regd. Post/ Courier. Any tender received after due date & time will be rejected and this office shall not be responsible for any postal delay. In complete Tender paper shall not be accepted.

12. The authority reserve right to accept/ reject all the bids or any part of it without assigning any reason thereof. The bidder is to submit self-attested photocopies of the required documents with duly filled in the tender paper.

  
11.9.25

Chief District Veterinary Officer  
Angul

## TERMS & CONDITIONS FOR HIRING/ENGAGEMENT OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1) The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration certificate, insurance Certificates, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. The Departmental/Office hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.

2) The hiring charges to be paid on monthly basis. The cost of diesel, which is to be paid separately basing on actual consumption and the cost of lubricants will be paid as per existing Government norms.

3) The amount of the POL will be paid to the Owner of the vehicle after production of bills in succeeding month. All the expenditure of the vehicles towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tires & Tubes, Battery etc. will be borne by the bidder.

4) In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicles/bidder.

5) In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

6) Monthly hire charge and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, subject to availability of funds as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

7) If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

8) In case the service provider intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.

9) The hired vehicle cannot be used by the service provider for any private/commercial purpose beyond office hour or during holidays.

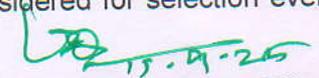
10) The vehicle shall be parked at the designated AHL office/parking point after duty hours unless otherwise instructed.

11) The agreement shall be discontinued immediately when the vehicle is no longer required due to closure of the scheme or any other reason etc.

12) If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposited.

13) The bidder shall not be an employee/ relative of the employee of this office.

14) The bidder/ Vehicle owner earlier engaged in Animal Ambulance Service in Animal Help Line and found to have deviated the norms of Agreement will not be considered for selection even if he/she gives lowest quotation in the present bid.

  
13.9.25  
Chief District Veterinary Officer,  
Angul

**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, ANGUL**  
**AT: HEMSURPADA PO/DIST: ANGUL, ODISHA-759122**  
**Mail: [cdvoangul@gmail.com](mailto:cdvoangul@gmail.com)**

**TENDER FORM**

Part -I Technical Bid (Cover A)

(The Documents have to be arranged serially as per the order mentioned below)

Sl. No.	Particulars	Details
1	Name of the Organization/Private Bidder (attached ID Proof)	
2	Address of the organization/ Private Bidder with telephone No. (Attached Address proof)	
3	E-mail id of the Organization/Bidder	
4	Name of authorized signatory	
5	GST Registration No of Organization/Bidder	
6	PAN No.	
7	Specimen signature of the authorized signatory	
8	Telephone number of authorized signatory	
9	Name and Model of the vehicle	
10	Type of Vehicle (A.C or Non-A.C)	
11	Regd. No. of Vehicle	
12	Year of manufacture	
13	Date of Registration	
14	Fitness Certificate validity	
15	Permit validity	
16	Insurance validity	
17	Pollution under Control (PUC) Certificate validity	
18	Rate of fuel consumption /Mileage per liter. In AC	
	In Non AC	
19	Security deposit of Rs.20000/- (DD No./Date)	

**\*NB: Please Attach self- attested copy of above required documents.**

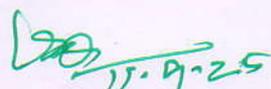
**DECLARATION: -**

I /we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me / us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ we understand that in case of any deviation /false information in the above statement at any stage, our firm / Agency will be blacklisted / debarred and will not have any dealing with your organization in future.

Place:

Date:

(Signature of the Bidder)

  
 11.9.25  
**Chief District Veterinary Officer**  
**Angul**

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, ANGUL  
AT: HEMSURPADA PO/DIST: ANGUL, ODISHA-759122  
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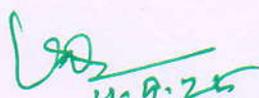
**TENDER FORM**  
**Part -II Financial Bid (Cover B)**

Sl. No.	Type of Vehicle and Model	Fuel efficiency per K.M		Quoted hiring Charges including GST in Rs. (in figure/ in words) in Rs.
		AC	Non AC	

**DECLARATION: -**

I hereby declare that all the above particulars are correct. I have read the terms and conditions of the technical bid enclosed with this form separately duly signed on each page and I shall abide the same.

(Signature of the Bidder)

  
11.9.25  
Chief District Veterinary Officer  
Angul

To

**The Chief District Veterinary Officer,  
Angul**

Sub: - Submission of Quotation for engagement of two (2) numbers of vehicle for Animal Ambulance Service in Animal Help Line at Angul & Talcher for the Year 2025-26 on monthly rent basis.

Ref.- Tender Call Notice No...../Date..... of CDVO, Angul

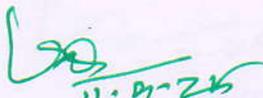
Sir,

With reference to your Tender Call Notice for hiring of vehicles for Animal Ambulance Service in Animal Help Line in Angul District for the Year 2025-26 on monthly rate basis. I am to inform you that I have gone through the general bid information and terms & conditions mentioned in the application form and accordingly submitting herewith my offers in filled in application forms as per the prescribed formats along with the required self-attested documents for consideration for engagement in Animal ambulance Service in Animal Helpline (AHL) at Angul & Talcher. The demand draft amounting Rs. 20000/- (Bearing No. ....Date.....) is enclosed along with other forms and documents for necessary action at your end.

Your sincerely,

Full signature of the applicant

With date and address

  
11.07.25  
**Chief District Veterinary Officer**  
**Angul**

**DECLARATION FORM**

(Rs.10/- NON- JUDICIAL STAMP PAPER) (Affidavit before Executive Magistrate/Notary Public)

**UNDERTAKING LETTER**

I/We..... (NAME & DESIGNATION) having My/our firm at..... Do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Angul for the Animal Helpline, Angul & Talcher. I will abide with all the terms & conditions set for in the tender paper bearing Tender Call Notice no .....

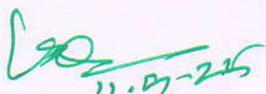
I/We do hereby declare that, I/We have no objection for driving my vehicle by outsourced driver engaged by the department through Facilitating NGO (FNGO) as per Guideline.

That, I have no objection for branding the vehicle as per requirement by the Animal Helpline guideline. I/We agree that the Tender Inviting Authority can debar / blacklist me/us if, any information furnished by me/us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Signature of the bidder

Date

Name & Address of the Bidder

  
11.07-2015  
Chief District Veterinary Officer  
Angul

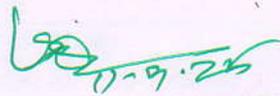
UNDERTAKING LETTER

I, Sri ....., S/O, D/O, W/O- .....  
At....., Po....., Ps-....., Dist-.....,  
Pin-....., Odisha do hereby undertake that I will provide a new vehicle to the CDVO,  
Angul within 15days along with all necessary documents after getting the order copy, against which I  
am submitting herewith the vehicle booking receipt.

Signature of the bidder

Date

Name &Address of the  
Bidder

  
09.09.25  
Chief District Veterinary Officer  
Angul