



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, ANGUL
(NTEP. WING)**

Letter No. **610** /TB

Date : **18/06/2025**

TENDER CALL NOTICE

Sealed tenders are hereby invited by the CDM&PHO, Angul from the reputed and experienced retailers/ firm for supply of Nutritional Food Basket to TB Patients and their family members as per the specifications. The bidders must apply in double cover system i.e. (Cover-A: Technical Bid and cover-B: Financial Bid). Both the bids completed in all respect and put in a single cover must be super scribed as "**TENDER DOCUMENTS FOR SUPPLY OF GROCERY/FOOD ITEMS WITH PRINTED CARRY BAG**" should be sent through Courier/Speed Post/Regd. Post only so as to be received by the undersigned up to **05:00** P.M on dated **03/07/2025**. All the bid so received will be opened on **04/07/2025** at **10:30AM** in the office chamber of the CDM&PHO, Angul.


CDM&PHO, Angul

**Chief District Medical &
Public Health Officer
Angul**

**TERMS, CONDITIONS & SPECIFICATION FOR
SUPPLY OF FOOD/GROCERY ITEMS WITH CARRY BAGS FOR TB
PATIENTS & FAMILY MEMBERS OF ANGUL DISTRICT (PALLAHARA,
KANIHA & TALCHER BLOCK)**

Name of the District / Health Institution: Angul
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

Bid Reference No. -C.D.M. & P.H.O. Angul (610 /13.06.2025)

**TENDER DOCUMENT:
FOR SUPPLY OF OF FOOD/ GROCERY ITEMS WITH PRINTED
COTTON CARRY BAG FOR TB PATIENTS OF ANGUL DISTRICT
(PALLAHARA, KANIHA & TALCHER BLOCK)**

Bid document may be downloaded from Web site : www.angul.odisha.gov.in

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : Dt. 03.07. , 2025
till 05:00 PM

DATE & TIME OF OPENING OF TECHNICAL BID : Dt. 04.07, 2025
at 10:30 AM

DATE OF OPENING OF FINANCIAL BID : Dt. 04.07, 2025
at 11:30 PM.

PLACE OF OPENING OF BID DOCUMENTS
AND
ADDRESS FOR COMMUNICATION : O/o CDM & PHO, Angul
AND
RECEIPT OF BID DOCUMENTS
District HQ Hospital
At/Po/Dist - Angul
PIN - 759122

Tel: 06764 - 231150

Email id: dtooragl@rntcp.org

OFFICE OF THE CDM & PHO: ANGUL



**Chief District Medical &
Public Health Officer
Angul**

**TENDER DOCUMENTS FOR SUPPLY OF FOOD/GROCERY ITEMS TO THE TB PATIENTS OF
ANGUL DISTRICT (PALLAHARA, KANIHA & TALCHER BLOCK)**

Eligibility Criteria

The firms/agencies must have:

- a. Wholesalers/Retailers/Firms/Agencies with Shop & Setups in Odisha.
- b. Valid PAN Number.
- c. Valid GST Registration Certificates.
- d. Valid FSSAI License Certificates from appropriate Authority.
- e. Preference will be given to the Supplier/Firms who are supplied food items to Govt./Residential schools, Colleges/ Govt. institutions/PSU

Terms & Conditions

1. Sealed Quotations are invited from interested reputed Wholesaler/Retailers/Firms/Agencies having adequate experience in supply of Grocery/Food items . The firm/ agency should have valid PAN No., GST registration certificate, FSSAI license certificate etc. as detailed mentioned in technical bid of Tender Form (part-1). Photo copy of all documents should be submitted along with bid documents.
2. The tender document should reach in prescribed format to the office of “**Chief District Medical & Public Health Officer, District Headquarter Hospital, Angul-759122**” only through Speed Post / Regd. Post / courier on or before Dt. 03/07/2025 till 5.00 P.M. The envelope must be super-scribed by “**TENDER DOCUMENTS FOR SUPPLY OF GROCERY/FOOD ITEMS WITH PRINTED CARRY BAG**”. The tender shall be opened on Dt. 04/07/2025 at 10.00AM at O/o the CDM&PHO, Angul in the presence of bidders or their authorized representative.
3. Interested bidders can obtain detailed terms and conditions from the website for taking up this assignment. The bidder can download the Tender documents from district website www.angul.odisha.gov.in. (Address of district website).
4. Bid will be submitted in two parts i.e. **Technical Bid (Cover – A)** and **Financial Bid (Cover – B)**. The bidders should give their technical and financial proposal separately in two envelopes and both should be put into third cover which should be super scribed as “**TENDER DOCUMENTS FOR SUPPLY OF GROCERY/FOOD ITEMS WITH PRINTED CARRY BAG TO THE TB PATIENTS OF ANGUL DISTRICT**”.
5. Bidder is required to submit tender documents in the sequence provided in Technical Bid Cover – A after assigning annexure nos. to the photo copy of documents submitted otherwise bid submitted will be rejected. Bids received with changes in the formats published will be liable to be rejected.
6. **If any bidder changes the format of either Technical Bid (Cover – A) or Financial Bid (Cover – B) then his bid will be out rightly rejected without assigning any reason thereof.**
7. There should not be any overwriting, corrections in the tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with


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- full signature of the part and date. In the absence of the attested signature the tender is liable to be rejected.
8. If there is any contradiction between price quoted in figure and word then price quoted in word shall prevail over price quoted in figure
 9. **Bidder has to quote single rate for a single item in the financial bid. If any bid found with multiple rates for single item, then it will be out rightly rejected without any further arguments.**
 10. The average annual turnover of the organization must not be less than **Rs 20,00,000/- (Rupees Twenty Lakhs Only)** during last three financial years i.e. 2021-22, 2022-23 & 2023-24. A certificate duly filled by the Auditor/Chartered Accountant (as per annexure) must be submitted along with the tender document.
 11. Photocopy of GSTIN certificate & latest **GST return** should be submitted with tender documents.
 12. Organization will have to submit photocopies of audit reports for last 3 financial years i.e. **for F.Y.-2021-22, 2022-23 & 2023-24** along with IT return copies of said years.
 13. Bidder will have to submit Demand Draft of **Rs. 2,000/- (Rupees Two Thousand only)** as tender paper cost (non-refundable) in favour of **ZSS, Non-NRHM, Angul** along with bid document.
 14. Bid documents must be accompanied with EMD of **Rs 1,20,000/- (Rupees One Lakh Twenty Thousand only)** in shape of Demand Draft drawn on any Nationalized Bank in favour of **ZSS, Non-NRHM, Angul** payable at **Angul**. Bid documents without EMD will be summarily rejected. EMD of unsuccessful bidders will be returned without interest on finalization of tender. EMD of successful bidder will be retained as Security Deposit & will be refunded without interest only after completion of one year from the date of finalisation of tender. Security deposit is liable to be forfeited if bidder violates or fails to comply with the terms and conditions of the tender.
 15. The firm having valid MSME registration certificate are exempted to deposit EMD. However, photocopies of registration certificate & exemption certificate must be submitted along with the technical bid. But after selection, the L1 bidder should submit Rs 20,000/- (Rupees Twenty Thousand only) in shape of Demand Draft drawn on any Nationalized Bank in favour of **ZSS, Non-NRHM, Angul** payable at Angul as security deposit.
 16. The organization will have to submit a Single Affidavit with following clauses: -
 - a. It has not been blacklisted by any Government Organization. The organization does not have any legal suit / criminal case pending against it for violation of Income Tax Act, GST or any other law of India.
 - b. That the organization agrees to abide by all terms & conditions of the tender.
 - c. That the organization had never refused to supply any item after receipt of work order from this office for any reason.
 17. All documents submitted must be signed by the authorised signatory of the organisation with seal.
 18. Order for Grocery/Food items will be done throughout the year in phase manners and not in a single works contract during the valid period of contact as per requirement. **The procured items will be delivered at the Block/CHC level of the Angul district (i.e Pallahara, Talcher & Kaniha).**


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19. The organization will quote **prices inclusive of all taxes, charges and Block/CHC delivery**. The CDM & PHO, Angul will have no liability regarding transportation, loading, unloading of materials and all material ordered shall be delivered at the designated place in good condition and fixing the material at institution level as per order. The defective or damaged printed materials if any have to be replaced by the supplying agency. The delivery must be actual as per quantity ordered which will be verified after delivery and no process damage will be entertained.
20. It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called. The supply order will be placed as per requirement. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specification. The quality should in variably be maintained throughout the contract period as per the sample and specifications. Materials cannot be accepted if the items being found substandard or differ from the sample and specifications.
21. **The Grocery/Food items must have minimum 6months of Expiry date from the date of delivery of the items.**
22. **Conditional bids are liable to be rejected.** In the event of acceptance, CDM & PHO, Angul decision will be final. Bids which are not as per required specifications will not be considered.
23. The CDM & PHO, Angul will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in this regard. The approved agency shall have to submit the photographs & certificates from the competent authority after completion of works at block level for release of payment.
24. **The bidders have to submit the sample of the Grocery/Food items. The cost towards the testing of samples will be borne by the bidder himself if any.**
25. In case of authorized dealers the authorization certificate issued by the Manufacturer/Company should be enclosed along with the tender.
26. Selection of the item will be on the basis of quality of sample finalised by the committee members wherever applicable.
27. Bidders are not allowed to check bid documents of another bidder in any circumstances except sample papers submitted by bidders.
28. The documents submitted by the bidders must have page numbered serially.
29. **The rate approved will be valid for one year from the date of finalisation of tender.** The successful bidder is required to provide food items (Food Basket) as per requirements placed by CDM & PHO, Angul during the valid period of tender.
30. If the contractor fails to supply the articles within the timeline stipulated in the letter of acceptance/supply order issued by the undersigned, the undersign shall be at liberty to purchase the articles from the market or get the rest of the contact completed by any other person/firm and the difference of price, if any, shall be deducted from the EMD/Security Deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay the excess amount


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31. Only bidder himself or his authorised representative is allowed to remain present during opening of the tender. No authorised representative is allowed without proper authorisation from bidder.
32. In case the time and date of opening of tenders is changed, the same will be displayed on the CDM&PHO, Angul Notice Board and district website.
33. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.
34. The CDM & PHO, Angul reserves the right to accept or reject all or any of the bid documents without assigning any reasons thereof.
35. All legal disputes are subject to the jurisdiction of Angul Court only.


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RFP FORMATS

**SUPPLY OF GROCERY/FOOD ITEMS WITH PRINTED COTTON
CARRY BAG
FOR TB PATIENTS OF
ANGUL DISTRICT (PALLAHARA, KANIHA & TALCHER BLOCK)**

TECHNICAL BID


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Cover – A

Technical Bid

Sl No	Particulars	(Clearly mention complete details required, don't mention only yes / no or annexure no here)	Page No.
1.	Name of the Wholesaler/Retailers/Firms/ Agencies		
2.	Address of the Organisation		
3.	Name of the Authorised Signatory (In capital letter)		
4.	Telephone No/ Mobile No of the Authorised Signatory/ Organisation.		
5.	MSME (Attach photo copy of MSME registration certificate)(if any)		
6.	PAN No. Of Wholesaler/Retailers/Firms/ Agencies(Attach photo copy of PAN Card)		
7.	GST registration certificate (Attach photo copy of registration certificate)		
8.	Latest GST return copy (Photocopy to be attached)		
9.	FSSAI Licence certificate (Attach photo copy of certificate)		
10.	Auditor/Chartered Accountant certificate in support of average annual turnover of Rs 20,00,000/- (Rupees Twenty Lakhs Only) or more during last three financial years i.e., 2021-22, 2022-23 & 2023-24 (Attach photo copy of CA certificate)		
11.	Audit reports for last 3 financial years (i.e., for F.Y-2021-22, 2022-23 & 2023-24) along with IT return copies of said years (Attach photo copies of Audit reports & IT return copies)		
12.	<u>The organization will have to submit Single Affidavit in Rs 20/- non-judicial stamp paper with following clauses:-</u> 1. It has not been blacklisted by any Government Organization. The organization does not have any legal suit /		


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	<p>criminal case pending against it for violation of IT, Service tax, GST or any other law.</p> <p>2. That the organization agrees to abide by all terms & conditions of tender.</p> <p>3. That the organization had never refused to supply any item after receipt of work order from this office for any reason.</p>		
13.	Tender paper cost in shape of Demand Draft of Rs. 2,000/- (Rupees Two Thousand only)	Details of Demand Draft along with details of Drawee Bank	
		Draft No:	
		Name of the Bank :	
		Branch address:	
		Amount (Rs.):	
14.	EMD in shape of Demand Draft of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand only)	Details of Demand Draft along with details of Drawee Bank	
		Draft No:	
		Name of the Bank :	
		Branch address:	
		Amount (Rs.):	
15.	Whether all documents submitted signed by the authorised signatory of the organisation (Yes / No)		

DECLARATION

I / We hereby declare that, the terms and conditions, specification etc. given with the tender notice have been read carefully and it is acceptable to me/us and that the information furnished above is full and correct to the best of my / our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with it in future.

Place :
Date :

Seal & Signature of authorised Signatory

Mobile No:

9437048548

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RFP FORMATS

**SUPPLY OF GROCERY/FOOD ITEMS WITH PRINTED CARRY BAG
FOR
ANGUL DISTRICT (PALLAHARA, KANIHA & TALCHER BLOCK)**

FINANCIAL BID


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Financial Bid (Cover-B)

Sl No	Name of Items	Specification	Quantity (Per Bag)	The quoted rate (Per Bag) shall be inclusive of the cost of all five food items, the imprinted cotton carry bag, all applicable taxes, packaging, handling & transportation charges up to the designated block level.
1	Multigrain Wheat Flour (Atta) 1kg Pack x 2Nos	6 NATURAL GRAINS: blend of – wheat, maize, soya, channa, oats, psyllium husk Nutritional information per 100gm of serving Energy (kcal): 365 Kilocalories Protein 14.5 g Fat 1.7 g Carbohydrates 72.9 g	2 Kg	
2	Millet Powder	Nutritional information per 100gm of serving 6.1g of protein, 1.3g of fat, and 328 Kcal of energy	1 Kg	
3	Milk Powder	Must contain Milk Proteins 22%, Milk Fat 18%, Carbohydrates Lactose 32%, and Sucrose 18%. Milk food must also rich in Vitamins A, D, K, B, and C.	1 kg	
4	Vegetable Cooking Oil (Mustard)	Cold Pressed (Kachi Ghani)	250 ml	
5	Pulses (Moong Dal)	Non-polished without adulteration and free of ground dust	1.5 Kg	
6	One Cotton Carry bag (Capable of carrying all the above)	Cotton bag with Branding & printing as per requirement	1 no	

Note: All the above items should be separately packed in air-tight container with FSSAI certified & minimum 6months of expiry date from the date of supply of the items.

➤ No additional charges will be entertained beyond the quoted rate.

Place :
Date :

Seal & Signature of Authorised Signatory

Mobile No:

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