



District Social Welfare Office, Angul

E-mail: dswoangul@nic.in

Tender Call Notice

No. 26

Dated: 3.1.2025

Tender Call Notice for Hiring of Vehicle for One Stop Centre, Angul

Sealed tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing **01 (One)** Non-AC/ AC Fuel driven commercial vehicle having sitting capacity not more than 8 including driver, which shall confirm to the Terms and Conditions (**Annexure-I**) for official use in **One Stop Centre, Angul**.

- 1) The service provider shall have a valid OGST registration to participate in the tendering.
- 2) The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Under Control Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 3) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) A sum of **Rs. 5,000/-** shall be deposited by the intending bidders in shape of **Bank Draft** in favour of the **DSWO, Angul** and submitted along with the tender as security deposit. After completion of tender process, the draft/amount will be refunded to unsuccessful bidders.
- 6) The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
- 7) The Vehicle must achieve a fuel efficiency of minimum **17 Kms per litre** with maximum **hiring charges of Rs. 20,000/-** per month inclusive of all taxes.
- 8) The details of the model and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (**Annexure-II**).
- 9) The application form of quotation/ tender containing General Bid Information & Term and conditions for Hiring of Vehicles etc. will be available in the office of the DSWO, Angul on payment of **Rs.100/-** from **03.01.2025 to 09.01.2025** or can be downloaded from the District Website www.angul.odisha.gov.in from **03.01.2025 to 09.01.2025**. In case the application form is downloaded from District website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees one hundred) only towards the cost of application along with the application.
- 10) The Tender/Quotation completed in all respect should reach the undersigned on or before **10.01.2025 by 11.00 A.M.** by registered post/ Speed post /by hand only to the following address:-

**The DSWO, Angul
At/Po/Dist-Angul, Pin-759122
(Collectorate Campus)**

- 11) The tender will be opened on **10.01.2025** at **11.00 A.M.** in presence of the bidders or their authorized representatives.
- 12) It needs to be written in Capital letters "TENDER **FOR HIRING OF VEHICLE FOR ONE STOP CENTRE**" on the top of the envelope containing all papers along with application.
- 13) Future corrigendum or other communication regarding this tender will be available only on the District Website www.angul.odisha.gov.in and will not be published in print media.
- 14) The tender received beyond the scheduled date and time shall not be taken into consideration. The authority reserves the right to reject/cancel any or all tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


**Ad'l. District Magistrate
Angul**

Memo No. 27 **Dt.** 3.1.2025

Copy submitted to Collector, Angul/All Sub-Collectors/ DSWO, Angul/DHHO, Angul /all BDOs/DI PRO, Angul/ all CDPOs to display in their notice board for public information.

Copy to DeGM, Angul for web hoisting of this notice in the District website for wide publication.

Copy; to all Office notice Board.


03.1.2025
**District Social Welfare Officer
Angul**

TERMS & CONDITIONS FOR HIRING OF VEHICLES

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as, valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L., of the Driver available all the times.
2. The Office of the One Stop Centre, Angul hiring the vehicle shall not be responsible for any damage/ loss caused to hire vehicles or loss of life injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The owner shall be responsible for all such litigation.
3. The hiring charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of bidder to provide a good Driver and the salary of the Driver shall be borne by the Owner.
5. In case of break down for reasons whatsoever the replacement of a Vehicle of the same or better model shall be provided by the Owner of the vehicle/ bidder.
6. In case of the Vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall engage in duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible after submission of bill by the service providers and no advance payment will be made.
10. The vehicles shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the Service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the above terms and conditions of contract, office shall forfeit the entire amount of security deposit and the contract will be cancelled.

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3.1.2025

**District Social Welfare Officer
Angul**

TENDER FORM FOR HIRING OF VEHICLE FOR OFFICE OF THE ONE STOP CENTRE,**ANGUL****Part-I****(Technical Bid)**

1	Name of the Owner/ Service provider of the Vehicle	
2	Complete Address with Contact No.	
3	OGST No.	
4	Registration No of Vehicle (Copy of Registration Certificate to be enclosed)	
5	Year of Manufacture	
6	Valid Insurance Certificate (Copy to be enclosed)	
7	Fitness Certificate Validity	
8	Valid Pollution Certificate	
9	Permit Validity	
10	Demand Draft of Rs. 5000/- (Rupees Five thousand only) towards Security money	
11	Demand draft of Rs 100 (Rupees One hundred only) towards cost of Tender Copy	
12	Name & Address of the Driver	
13	Copy of valid Driving License of the Driver	
14	Whether all document submitted signed (Yes/ No)	

Declaration

I/We hereby certified that the terms and conditions etc. given with the tender Notice have been read carefully and acceptable to me /us and that the information furnish above is complete and correct to the best of my knowledge. I/We understand that in case any deviation in the above statement at any state, the Tender shall be blacklisted and will not have any dealing with in future.

Place
Date

Seal & Signature of the Quotationer/Tenderer

Annexure-II

**TENDER FORM FOR HIRING OF VEHICLE FOR OFFICE OF THE ONE STOP
CENTRE, ANGUL**

Part-II

(Financial Bid)

SI No.	Name of the Tenderer with Address, Contact No. and model of vehicle	Mileage per Litre	Rate of Hiring charges of the vehicle Quoted per month excluding fuel cost

Place

Date

Seal & Signature of the
Quotationer/Tenderer

Format for Tender/Quotation

To,

The District Social Welfare Officer,
At/PO/PS-Angul, Dist.-Angul, PIN-759122

Sub: Submission of Tender/Quotation for engagement of Private Vehicle
in One Stop Centre, Angul

Ref: Tender Notice No. _____ Dt. _____.

Madam,

I Sri/Smt./Miss. _____, the Owner of
the Vehicle No. _____ submit my Tender/Quotation for engage
of vehicle on hiring basis as per your Advertisement. The details of documents
are enclosed herewith for necessary action.

Document attached

Sl No.	Particulars of documents	Write clearly "Yes" if submitted and "No" if not submitted under here
1	Xerox copy of Vehicle Registration Certificate	
2	Insurance Certificate	
3	Up to date Tax payer certificate/Receipt	
4	ID Proof of the Owner	
5	Valid DL of the Driver	
6	Valid Taxi Permit	
7	GST Registration Certificate	

Date:

Place:

Signature of Vehicle Owner