

NO. 2625

Date - 21/12/2024

ZILLA SWASTHYA SAMITI , ANGUL

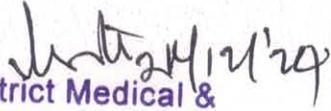
O/o the Chief District Medical & Public Health Officer, Angul

TENDER CALL NOTICE

Sealed tenders are invited from eligible Individual / Partnership Firm/Company for supply of Office Furniture & Fixtures in Angul district. Details of eligibility criteria, terms & conditions and formats for submission of tender may be downloaded from the district website www.angul.odisha.gov.in. Tender should reach the office of the undersigned by 16/01/2025 till 5 P.M through Registered Post/Speed Post/Courier only and will be opened on by 17/01/2025 at 12 Noon . The undersigned reserves every right to accept or reject any or all the tender without assigning any reason thereof.

Sd/-

Chief District Medical & Public Health Officer, Angul


**Chief District Medical &
Public Health Officer, Angul**



**TERMS, CONDITIONS & SPECIFICATION FOR
SUPPLY OF FURNITURE & FIXTURES
FOR
ANGUL DISTRICT**

Name of the District / Health Institution: Angul
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

Bid Reference No. –C.D.M. & P.H.O. Angul (2625/ 81 .12.2024)

**TENDER DOCUMENT
FOR SUPPLY OF FURNITURE & FIXTURES**

Bid document may be downloaded from Web site

: www.angul.odisha.gov.in

LAST DATE & TIME OF RECEIPT OF BID
DOCUMENTS

: Dt. 16 Jan, 2025 till
5:00 PM

DATE & TIME OF OPENING OF TECHNICAL BID

: Dt. 17 Jan, 2025 at
12.00 Noon

DATE OF OPENING OF FINANCIAL BID

: Will be intimated after
Finalization of Technical
Bid.

PLACE OF OPENING OF BID DOCUMENTS
AND

ADDRESS FOR COMMUNICATION

AND
RECEIPT OF BID DOCUMENTS

: O/o CDM & PHO, Angul

District HQ Hospital
At/Po/Dist- Angul
PIN – 759122

Tel: 06764 – 231150

Email id: dpmuang@ymail.com

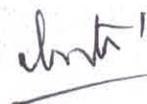
OFFICE OF THE CDM & PHO: ANGUL

Shorti

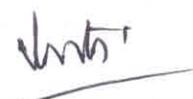
TENDER DOCUMENTS FOR SUPPLY OF FURNITURE & FIXTURES

Terms & Conditions

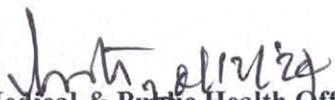
1. Sealed Quotations are invited from interested reputed firms/ agencies having adequate experience in supply of FURNITURE & FIXTURES. The firm/ agency should have valid DIC / MSME, PAN No., GST registration certificate etc. as detailed mentioned in technical bid of Tender Form (part-1). Photo copy of all documents should be submitted along with bid documents.
2. The tender document should reach in prescribed format to the office of “**Chief District Medical & Public Health Officer, District Headquarter Hospital Campus, Angul-759122**” only through Speed Post / Regd. Post / courier on or before dt. ~~16~~ **01.2025** till **5.00 P.M.** The envelope must be super-scribed by “**TENDER DOCUMENTS FOR SUPPLY OF FURNITURE & FIXTURES**”. The tender shall be opened on **Dt. 17 01.2025** at **12.00 Noon** at **DTU, NHM, Angul** in the presence of bidders or their authorized representative.
3. Interested bidders can obtain detailed terms and conditions from the website for taking up this assignment. The bidder can download the tender documents from district website **www.angul.odisha.gov.in**.
4. Bid will be submitted in two parts i.e. **Technical Bid (Cover – A)** and **Financial Bid (Cover – B)**. The bidders should give their technical and financial proposal separately in two envelopes and both should be put into third cover which should be super scribed as “**Tender Documents for Supply of Furniture & Fixtures**”.
5. The bidder should not have any past record of poor performance. The bidder has to submit an affidavit in this regard. The agency who had not supplied materials against the purchase order earlier or executed work order after being finalized as L-1 bidder in the process is not eligible to participate in the tender process. No further arguments in this matter will be entertained.
6. Bidder is required to submit tender documents in the sequence provided in **Technical Bid Cover – A** after assigning annexure nos. to the photo copy of documents submitted otherwise bid submitted will be rejected. Bids received with changes in the formats published will be liable to be rejected. **If any bidder changes the format of either Technical Bid (Cover – A) or Financial Bid (Cover – B) then his bid will be out rightly rejected without assigning any reason thereof.**
7. **Bidder has to quote single rate for a single item in the financial bid. If any bid found with multiple rates for single item, then it will be out rightly rejected without any further arguments.**
8. The organization should have experience in supply of Furniture & Fixtures to any Govt./PSU organization in last three financial years (i.e.2021-22, 2022-23& 2023-24) and photo copies of work orders to be submitted along with technical bid documents.
9. The average annual turnover of the organization must not be less than **Rs 10, 00,000/- (Rupees Ten Lakhs Only)** during last three financial years. (i.e. 2021-22, 2022-23& 2023-24). A certificate duly filled by the Auditor/Chartered Accountant (as per annexure) must be submitted along with the tender document.
10. Photocopy of GSTIN certificate & latest **GST return** should be submitted with tender documents.
11. Organization will have to submit photocopies of audit reports for last 3 financial years (i.e., for F.Y-2021-22, 2022-23& 2023-24) along with IT return copies of said years.
12. Bidder will have to submit Demand Draft of **Rs. 2,000/- (Rupees Two Thousand only)** as tender paper cost (non-refundable) in favour of **ZSS, Non-NRHM, Angul** along with bid document.



13. Bid documents must be accompanied with EMD of **Rs 20,000/-(Rupees Twenty Thousand only)** in shape of Demand Draft drawn on any Nationalized Bank in favour of **ZSS, Non-NRHM, Angul** payable at **Angul**. Bid documents without EMD will be summarily rejected. EMD of unsuccessful bidders will be returned without interest on finalization of tender. EMD of successful bidder will be retained as Security Deposit & will be refunded without interest only after completion of one year from the date of finalization of tender. Security deposit is liable to be forfeited if bidder violates or fails to comply with the terms and conditions of the tender.
14. The firm having valid DIC/MSME registration certificate are exempted to deposit EMD. However, photocopies of registration certificate & exemption certificate must be submitted along with the technical bid. But after selection, the L1 bidder should submit **Rs 20,000/-(Rupees Twenty Thousand only)** in shape of Demand Draft drawn on any Nationalized Bank in favour of **ZSS, Non-NRHM, Angul** payable at **Angul** as security deposit.
15. **The organization will have to submit a Single Affidavit (Rs 100/-) with following clauses: -**
 - a. It has not been blacklisted by any Government Organization. The organization does not have any legal suit / criminal case pending against it for violation of Income Tax Act, GST or any other law of India.
 - b. That the organization agrees to abide by all terms & conditions of the tender.
 - c. That the organization had never refused to supply any item after receipt of work order from this office for any reason.
16. All documents submitted must be signed by the authorized signatory of the organization with seal.
17. The organization will quote prices inclusive of **all taxes & charges including door step delivery**. The CDM & PHO, Angul will have no liability regarding transportation, loading, unloading of materials and all material ordered shall be delivered at the designated place in good condition and fixing the material at institution level as per order. The defective or damaged items if any have to be replaced by the supplying agency. The delivery must be actual as per quantity ordered which will be verified after delivery and no process damage will be entertained.
18. The order for supply of items must be completed within 7 to 15 days after issue of work order.
19. If there is any contradiction between price quoted in figure and word then price quoted in word shall prevail over price quoted in figure.
20. **Conditional bids are liable to be rejected.** In the event of acceptance, CDM & PHO, Angul decision will be final. Bids which are not as per required specifications will not be considered.
21. The CDM & PHO, Angul will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory supply of items at the destination site.
22. Selection of the item will be on the basis of quality of sample finalized by the committee members wherever applicable.
23. Bidders are not allowed to check bid documents of another bidder in any circumstances.
24. Under no circumstance, the organization shall not appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.



25. **The rate approved will be valid for one year from the date of finalization of tender.** The successful bidder is required to supply materials as per requirements placed by any of the wings of CDM & PHO, Angul during the valid period of tender.
26. Only bidder himself or his authorized representative is allowed to remain present during opening of the tender. No authorized representative is allowed without proper authorization from bidder.
27. The CDM & PHO, Angul reserves the right to accept or reject all or any of the bid documents without assigning any reasons thereof.
28. All legal disputes are subject to the jurisdiction of Angul Court only.


Chief District Medical & Public Health Officer
Angul

RFP FORMATS

SUPPLY OF FURNITURE & FIXTURES IN ANGUL DISTRICT

TECHNICAL BID

Arts

Cover – A
Technical Bid

Sl No	Particulars	(Clearly mention complete details required, don't mention only yes / no or annexure no here)
1.	Name of the Organization	
2.	Address of the Organization	
3.	Name of the Authorized Signatory (In capital letter)	
4.	Authorization & Specimen signature of the authorized signatory	
5.	Telephone No/ Mobile No of the Authorized Signatory/ Organization.	
6.	DIC / MSME (<i>Attach photo copy of DIC / MSME registration certificate</i>)	
7.	PAN No of the organization / Proprietor / Managing Partner / Director of the organization (Attach photo copy of PAN Card)	
8.	GST registration certificate (Attach photo copy of registration certificate)	
9.	The organization must have experience in supply of office stationery items to any government or private organization in last three financial years i.e. 2021-22, 2022-23 & 2023-24. (Attach photo copies of work orders received from any Govt./PSU. organization).	
10.	Auditor/Chartered Accountant certificate in support of average annual turnover of Rs 10,00,000/- (Rupees Ten Lakhs Only) or more during last three financial years i.e. 2021-22, 2022-23 & 2023-24 (Attach photo copy of CA certificate)	
11.	Audit reports for last 3 financial years (i.e., for F.Y-2021-22, 2022-23 & 2023-24) along with IT return copies of said years (Attach photo copies of Audit reports & IT return copies)	
12.	The organization will have to submit Single Affidavit in Rs100/- non-judicial stamp paper with following clauses:- <ul style="list-style-type: none"> • It has not been blacklisted by any Government Organization. The organization does not have any legal suit / criminal case pending against it for violation of IT, Service tax, GST or any other law. 	

Handwritten signature

	<ul style="list-style-type: none"> • That the organization agrees to abide by all terms & conditions of tender. • That the organization had never refused to supply any item after receipt of work order from this office for any reason. 		
13.	Latest GST return copy (Photocopy to be attached)		
14.	Tender paper cost in shape of Demand Draft of Rs. 2,000/- (Rupees Two Thousand only)	Details of Demand Draft along with details of Drawee Bank	
		Draft No:	
		Name of the Bank :	
		Branch address:	
		Amount (Rs.):	
15.	EMD in shape of Demand Draft of Rs.20,000/- (Rupees Twenty Thousands only)	Details of Demand Draft along with details of Drawee Bank	
		Draft No:	
		Name of the Bank :	
		Branch address:	
		Amount (Rs.):	
16.	Whether all documents submitted signed by the authorized signatory of the organization (Yes / No)		

DECLARATION

I / We hereby declare that, the terms and conditions, specification etc. given with the tender notice have been read carefully and it is acceptable to me/us and that the information furnished above is full and correct to the best of my / our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with it in future.

Place :

Date :

Seal & Signature of authorized Signatory
Mobile No:

Handwritten signature

RFP FORMATS

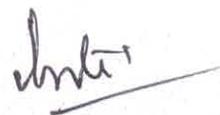
SUPPLY OF FURNITURE & FIXTURES IN ANGUL DISTRICT

FINANCIAL BID

short

TENDER FORMAT**Part-II****(PriceBid)–CoverB****Annexure-III (Office Furniture & Fixtures)**

SL. No.	Name of the Items	Specification	Rate Quoted (inclusive of all taxes & charges)	% of GST
1	Revolving Chair	Mesh Type, Medium Back, Swivel Tilt, 2 years warranty, Metal Base. Height Adjustable. Soft Handle (catalogue to be attached)		
2	Executive Office(visitor) Chair with back (Non Revolving)	Medium Back Model with leather and cotton cover, arm with Cushion , , Branded leatherette Model Base visitor chair with at least 2 years warranty(catalogue to be attached)		
3	PVC/Plastic Molded with arms Rest Chair	Branded (virgin plastic) with Model no. & Company.		
4.	S S Stool (Non- Revolving)	304 Grade S S, Height -1.67 Ft, Width of the base 1 X 0.67 (Ft)		
5	Fiber Chair (cushioned)	With arms with Model no. & Company		
6	Steel Almira	Standard Size, 20, Gauge - (78 x 36 x 19) With locker		
7	Steel Almira	Steel -78"x36"x19" without locker, 20 Gauge		
8	Almira	Covered with 20 Gaze C.R. Sheet, 6 no's of lockers with Brass Lock, Enamel Color (Two Coat), Locked Almira with 6 Lockers size 66" x 20" x 39", 20 gauge		
9	Rack	Steel -1800 x 900 x 450 mm, 5 shelves-open, 22 gauge		
10	Racking System Steel Cabinet	Size 84" (7') x 48" (4') x 1'4", With Partition 16 Nos, Front Open, Three side closed made out of 22 gauge.		
11	Book Case	Steel -1980x915x485mm, Glass Fitted 4 compartments, 22 gauge		
12	Filing cabinet	Steel -1290x474x620 mm) 4 drawer		
13	Side cabinet	Pre-laminated board - 5 Rack		
14	Executive Table with foot rest, Double Top.	3 Drawers - Size 5 x 3 x 2.5 made with Particle Board. (Catalogue to be attached)		
15	Executive Table with foot rest, Double Top.	3 Drawers - - Size 4 x 2 x 2.5 with Particle Board (Catalogue to be attached)		
16	Computer Table	Size 4'0" x 2'0" with key board, CPU and UPS arrangements. One drawer & 1 cupboard with pre-laminated top.		
17	White writing board	Per sq. ft.		
18	Notice board	Per sq. ft.		
19	Revolving Stool with fixed Height and Backrest	Reinforced nylon base with 5feet, Mobile on 5 twin wheelswivel, Gas lift for heightadjustment from 520 – 710 mmcasters 50 mm, with highback rest made from imitation leather upholstery with 50 mmthick high density foam padding, Knock down construction(catalogue to be attached)		

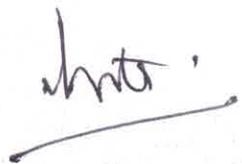


20	Folding Bed	Overall size(72"(L)x30"(W) x 12"(H) with minimum bed frame Tubular Bows (outer pipe) made G.I Pipe with Water Proof Ply with cushioned Rexine, All metallic parts of the bed should be colouring(catalogue to be attached)		
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(Signature and seal of the authorized signatory)

Place:

Date:

A handwritten signature in black ink, appearing to be 'Shri', with a horizontal line underneath it.