



COLLECTORATE, ANGUL || ଜିଲ୍ଲାପାଳକାର୍ଯ୍ୟାଳୟ, ଅନୁଗୋଳ
DISTRICT INFORMATION & PUBLIC RELATIONS SECTION, ANGUL
ଜିଲ୍ଲାସୂଚନା ଓ ଲୋକସମ୍ପର୍କ ଉପବିଭାଗ, ଅନୁଗୋଳ

Telephone: 06764-231462(O)|| Website: www.angul.nic.in|| E-mail: anguldipro@gmail.com||



STANDARD BIDDING DOCUMENT
GOVT. OF ODISHA
INFORMATION & PUBLIC RELATION DEPARTMENT/
OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE
Quotation /Tender Call Notice.

No. 863 / File No.

Date: 12.12.2024

- Sealed quotations/ tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 (one) no. of Petrol driven vehicle having sitting capacity not more than four including driver, which shall confirm to the terms and conditions (Annexure-II) for official use by District Information & Public Relations Officer, Angul on monthly rent basis:
1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
 2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
 3. The Driver should be well behaved, gentle and obedient in nature.
 4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the Information & Public Relations Officer, Angul and submitted along with the tender as Security Deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
 5. The monthly rent of hire charge (including GST) be quoted separately in the general bid information (excluding fuel and lubricants).
 6. The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants).
 7. The vehicle must achieve a fuel efficiency of 17 Kms per litre.
 8. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-III).
 9. The Quotation/Tenders completed in all respect should reach the undersigned on or before 27.12.2024 by 1.00P.M and shall be opened on the same day at 4.00 P.M in the Office of the ADM, Angul in presence of the bidders or their authorized representatives.
 10. The application form of quotation/ tender containing General Bid Information & terms and conditions for hiring of vehicles etc. will be in the website www.angul.odisha.gov.in from 13.12.2024 to 27.12.2024 till 04.00 PM.
 11. The authority reserves the right to reject any or all the tenders/ quotations without assigning any reason thereof.


Seal & Signature of
Quotation/ Tender Calling Authority
Designation
Additional District Magistrate
Angul



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DISTRICT INFORMATION & PUBLIC RELATIONS SECTION, ANGUL

ଜିଲ୍ଲାସୂଚନା ଓ ଲୋକସମ୍ପର୍କ ଉପବିଭାଗ, ଅନୁଗୋଳ

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Memo No 864 Dt 12.12.2024
Copy submitted to the Collector & District Magistrate, Angul for kind information and necessary action

Seal & Signature of
Quotation/ Tender Calling Authority
Designation.
Additional District Magistrate
Angul

Memo No 865 Dt 12.12.2024
Copy to C.D.O-cum-E.O, Zilla Parishad, Angul / B.D.O, Angul / Tahasildar, Angul /R.T.O, Angul for information and necessary action. They are requested to publish it in their Office Notice Board for wide publicity and information of the general public.

Seal & Signature of
Quotation/ Tender Calling Authority
Designation.
Additional District Magistrate
Angul

Memo No 866 Dt 12.12.2024
Copy to the Under Secretary to Government, Information & Public Relations Department, Odisha, Bhubaneswar (Vehicle Section) / Dy. Director I & PR, (ND), Sambalpur for information and necessary action.

Seal & Signature of
Quotation/ Tender Calling Authority
Designation.
Additional District Magistrate
Angul

Memo No 867 Dt 12.12.2024
Copy to the ~~e-governance~~ ^{magistrate} Angul for information and necessary action. He is requested to display the Tender Call notice in District web site for wide publication.

Seal & Signature of
Quotation/ Tender Calling Authority
Designation.
Additional District Magistrate
Angul



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ANNEXURE-II

TERMS AND CONDITIONS FOR HIRE OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damages /loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis Rs.20,000/- (Rupees twenty thousand only) is final but does not include cost of diesel/petrol, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the arrangement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer, No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel/ petrol(as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding months, as per possible within 15(fifteen) days of the submission of bill by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the clients shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, this Office shall forfeit the entire amount of security deposit.

Seal & Signature of
Quotation/ Tender Calling Authority
Designation.

Additional District Magistrate
Angul

