



OFFICE OF THE DISTRICT MANAGER  
O.S.C.S.C. LTD., ANGUL

No. 3003 / Dt. 21.8.24

**Tender Call Notice**

In pursuance of instructions communicated vide Letter No. 16002 Dt. 07.11.2022 and Letter No. 9281 Dt 03.08.2024 of OSCSC Ltd, Bhubaneswar, the sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour operators or private individuals for providing 01 (one) no of vehicle i.e. "Tiago / Bolt/ Celerio (Petrol) " or any other Four wheeler for use in official purpose in the Office of CSO-cum-District Manager, OSCSC Ltd., Angul for the year 2024. The details of the tender terms and conditions are available in the District Website <https://angul.odisha.gov.in/> The last date of receipt of tender paper and relevant document fixed on 02.09.2024 by 5.30 PM.

*SM*  
*21/8/2024*  
CSO-cum-District Manager,  
O.S.C.S.C. Ltd., Angul

Annexure – I

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.,

Office of the CSO-cum-District Manager, Angul

No. 3004 /Date: 21.8.24

Office Quotation / Tender Call Notice

Sealed quotations/ tenders are invited from interest reputed Travel Agencies/ Tour Operators or Private individuals for providing **01 (one)no. of vehicle “Tiago / Bolt/ Celerio (Petrol) ”** or any other Four wheeler, which shall conform to the terms and conditions (Annexure-II) for use in official purpose in the Office of CSO-cum-District Manager, OSCSC Ltd., Angul for the year 2024 on monthly rent basis:

3. The vehicle must be in Road Worthy Condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, Proof of upto date Tax payment etc. which are mandatory for plying of vehicle.
4. The maximum hire charges per month excluding taxes will be Rs **20000.00** vehicle of similar category having same mileage can be engaged.
3. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
4. The driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.**5000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the CSO-cum-District Manager, O.S.C.S.C. Ltd., Angul and submitted along with the tender as security deposit. After completion of tender process, the amount will be refundable to unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
7. The vehicle must achieve a fuel efficiency of **17** (Seventeen) KMs per liter.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (KMs covered per liter) and name of the driver with Driving License No. And period of validity should be specifically provided in the general bid information to be furnished with the quotation/ tender (Annexure – III).

9. The Tender paper shall be dropped in the tender box available in the office of CSO-cum-District Manager, OSCSC Ltd Angul on all working days from 10.00 AM to 5.30 PM except holiday w.e.f 23.08.2024 to 02.09.2024. The Tender paper received after 02.09.2024 (5.30 PM) shall not be entertained in any circumstances. The Tender shall be opened on 03.09.2024, 11.00 AM in presence of bidders / authorized representative in O/o Collector, Angul. **"Tender for engagement of hired vehicle for Official purpose for the Year-2024"** must be written on the top of envelope containing tender document.
10. The application form of quotation / tender containing General Bid information & Terms and Conditions for Hiring of Vehicles etc. will be available in the district portal i.e. [angul.odisha.gov.in](http://angul.odisha.gov.in) which can be downloaded and submitted with a demand draft of Rs.1000/- in favour of the CSO-cum-District Manager, O.S.C.S.C. Ltd., Angul towards the cost of application form.
11. The undersigned reserves the right to reject any or all quotation without assigning any reason thereof.

*S/M*  
21/8/2024

CSO-cum-District Manager,  
O.S.C.S.C. Ltd., Angul

Memo No. 3005 Dt. 21.8.24

Copy forwarded to all the members of the committee for favour of kind information & necessary action. They are requested to make themselves available on 03.09.2024 at 11.00 A.M for opening of tender papers.

*S/M*  
21/8/2024

CSO-cum-District Manager,  
O.S.C.S.C. Ltd., Angul

Memo No. 3006 Dt. 21.8.24

Copy forwarded to all District Level Officers of Angul District for favour of kind information & necessary action. They are requested to publish it in their Office Notice Board for wide publicity and information of the general Public.

*S/M*  
21/8/2024

CSO-cum-District Manager,  
O.S.C.S.C. Ltd., Angul

Memo No. 3007 Dt. 21.8.24

Copy forwarded to the Managing Director, OSCSC Ltd., C/2 Nayapali, Bhubaneswar for favour of kind information & necessary action.

*S/M*  
21/8/2024

CSO-cum-District Manager,  
O.S.C.S.C. Ltd., Angul

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Pollution Certificate, Valid Contract Permit, Proof of up to date Tax Payment etc. and Driving License of the driver available all the times. The Office of the CSO-cum-District Manager, O.S.C.S.C. Ltd., Angul hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel and lubricants. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replace of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the Agency and no advance payment will be made to this effect.

9. The vehicle shall not be more than 3 years old from the initial date of registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the CSO-cum-District Manager, O.S.C.S.C. Ltd., Angul shall forfeit the entire amount of security deposit.

*Sh*  
21/8/2024

CSO-cum-District Manager,  
O.S.C.S.C. Ltd., Angul

Annexure-III

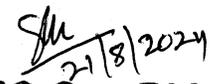
GENERAL INFORMATION OF HIRED VEHICLES

- 1) Registration No. of vehicle:-
- 2) Type of Vehicle (AC / Non-AC):-
- 3) Year of Manufacturer:-
- 4) Model:-
- 5) Date of registration:-
- 6) Name & Complete address  
of the owner of vehicle:-
  
- 7) Fitness certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Pollution validity:-
- 11) Name / Address of the Driver:-
- 12) D.L No. & Validity of the D.L of the Driver:-
- 13) Proposed hire charges of the vehicle per month  
Excluding fuel cost:-
- 14) Rate of fuel consumption / Mileage per liter:-
- 15) Contact Number of the service provider (Tenderer / Quotationer)

Mobile No. \_\_\_\_\_ Telephone No. \_\_\_\_\_

“Certify that the information submitted above is true to the best of my knowledge and belief.”

Quotationer / Tenderer

  
**CSO-Cum-DM**  
Seal & Signature of the  
**O.S.C.S.C. Ltd., Angul**  
CSO-cum-District Manager