

**DISTRICT SKILL DEVELOPMENT-CUM- EMPLOYMENT OFFICE, ANGUL**  
**E-mail ID- [employmentangul@yahoo.com](mailto:employmentangul@yahoo.com)**  
**AT-HEMSURPADA, NEAR GOVT. MEDICAL, PO/P.S-ANGUL, DIST-ANGUL PIN-759122**

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Order No-.....519...../ DSDEO, Angul,      Dated-.....12/7/24.....

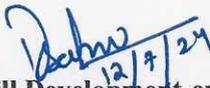
**QUOTATION CALL NOTICE**

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators /Private Individuals for providing One No. of AC Vehicle (Petrol/Diesel) like Tiago/Bolt/ Celerio/Swift (Petrol) or equivalent model & segment having the same mileage & sitting capacity no more than four including driver, which shall confirm the terms and conditions (**Annexure-A**) for official use in District Skill Development-cum-Employment Office, Angul on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The Service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have a valid registration certificate, Insurance certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date payment etc. mandatory for plying of vehicle.
4. The driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The driver should be well behaved, gentle and obedient in nature.
6. A sum of **Rs.3000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Collector and District Employment Officer, Angul and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding Fuel & lubricants) per liter.
8. The vehicle must achieve the fuel efficiency of 17 kms as per FDOM No. 22924/F dt.14.08.2023
9. The details of the make and year of manufacture of vehicle, registration no. / mileage (kms covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (**Annexure-B**).
10. The Quotation completed in all respect should reach the undersigned on or before **19.07.2024 by 01.00 P.M.** and shall be opened on the same day at **03.00 P.M.** in presence of the bidders or their respective authorized representatives by the Selection Committee in the Chamber of District Skill Development-cum-Employment Officer, Angul.



11. The application form of quotation / tender containing General Bid information & terms Condition for hiring of vehicles etc. will be available with the office of District Skill Development-cum-Employment Office, Angul on payment Rs. 100/- from 11.00 A.M to 03.00 P.M on every working day from date-12.07.2024 to 19.07.2024 or can be downloaded from the Govt. website (www.angul.nic.in) from 12.07.2024 to 19.07.2024 (upto 10.00 A.M). In case the applicant form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees One Hundred) only towards the cost of application along with application.
12. The vehicle is to be hired from the date of engagement to September-2024.
13. The authority has reserved the right to cancel the quotation without assigning any reason thereof.

  
12/7/24  
District Skill Development-cum-  
Employment Officer, Angul  
District Skill Development-cum-  
Employment Officer, Angul

Memo No 520 /DSDEO, Angul

Dated 12/7/24

Copy submitted to the Collector and District Magistrate, Angul for favour of kind information.

  
12/7/24  
District Skill Development-cum-  
Employment Officer, Angul  
District Skill Development-cum-  
Employment Officer, Angul

Memo No 521 /DSDEO, Angul

Dated 12/7/24

Copy submitted to the Director of Skill Development-cum-Employment, Bhubaneswar for favour of kind information.

  
12/7/24  
District Skill Development-cum-  
Employment Officer, Angul  
District Skill Development-cum-  
Employment Officer, Angul

Memo No 522 /DSDEO, Angul

Dated 12/7/24

Copy submitted to the District Informatics Officer, NIC, Angul/ District e-Governance Manager, Collectorate, Angul for kind information and necessary action with a request to up-load the Finance Deptt. O.M. No.-22924/F, Dt. 14.08.2023 and Quotation Call Notice No.519 / Dt. 12.07.2024 in the district website for wide circulation.

  
12/7/24  
District Skill Development-cum-  
Employment Officer, Angul  
District Skill Development-cum-  
Employment Officer, Angul

Memo No 523 /DSDEO, Angul

Dated 12/7/24

Copy submitted to all District level officers of Angul District. They are requested to affix the above notice in their respective Notice Board for wide circulation.

  
12/7/24  
District Skill Development-cum-  
Employment Officer, Angul  
District Skill Development-cum-  
Employment Officer, Angul

Memo No 524 /DSDEO, Angul

Dated 12/7/24

Copy to the Notice Board of District Skill Development-cum-Employment Office, Angul for information of all

  
12/7/24  
District Skill Development-cum-  
Employment Officer, Angul  
District Skill Development-cum-  
Employment Officer, Angul

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, fitness Certificate etc. (copy of documents to be attached). and D.L. of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be held responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of Fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The Vehicle is to be hired from the date of engagement to Sept 2024 or as per the instruction received from the Govt. from time to time.

  
Signature of

Quotation/Tender Calling Authority  
District Skill Development-cum-  
Employment Officer, Angul

**Annexure - B**

**GENERAL INFORMATION FOR HIRING VEHICLES**

Sl No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No. and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make and Model	
9	Date of Registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer	
20	Contact Number of the Driver	

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the  
Quotationer /Tenderer**