

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER: ANGUL
TENDER NOTICE No.CS/Tender/ 50/Dated. 19 JUN .2024

Sealed Tenders in prescribed format are invited from the Registered Manufacturers/ Authorized Distributors/ Reputed Suppliers for supply of BCL, Lab. Chemicals & Drugs & Medical Consumables etc to the CDM&PHO Angul. The Bidders should submit two separate sealed packets i.e. one for "A" "Technical Bid" and another for "B" "Financial Bid" superscribing on the cover of the both packets separately and to be kept in a single cover which should be superscribed as "CS/Tender for Drugs, BCL, Lab. Chemicals & Medical Consumables etc" Last Date of Receive: **22-JUL-2024:05 P.M.**

The sealed Tender will be received through Speed Post/ Reg. Post/Couriers ONLY on or before Dt. **22-JUL-2024** till 05.00 PM at the office of the CDM&PHO, Angul and the said tender will be opened on dt. **23- JUL-2024** at **10.30 AM** in presence or absence of Bidders or their Authorized Representatives at the office of CDM&PHO Angul. Tenders received incomplete or after the scheduled date & time shall be rejected. The undersigned reserves the right to reject any or all tenders without assigning any reason thereof. All legal disputes if any relating to the tender are subject to Jurisdiction in the Court of Law situated at Angul, Odisha only. For details Terms and Conditions log on to www.angul.nic.in

[Handwritten Signature]
Chief District Medical & Public Health Officer, Angul.

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TENDER DOCUMENT FOR SUPPLY OF DRUGS, MEDICAL CONSUMABLES AND OTHER REQUIREMENTS FOR THE YEAR 2024-2025

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, ANGUL
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)**

Bid Reference No.CS/ 50 / Dated 19th Jun 2024 CDMGPHO/Angul /Year:2024-2025

DATE OF COMMENCEMENT OF THE BID DOCUMENT: 25/06/2024.

LAST DATE & TIME OF RECEIPT OF BID DOCUMENT : 22/07/2024 up to 5:00 PM

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 23/07/2024 at 10:30 AM

DATE OF OPENING OF COVER-B (Price Bid): Will be intimated later on

PLACE OF OPENING OF BID DOCUMENTS: Office Chamber, CDM & PHO, ANGUL, by order

**ADDRESS FOR COMMUNICATION: O/o Chief District Medical & Public Health Officer, Angul,
Odisha, 759122**

Tel: 9439994973/Wap-7894258019 → e-mail:cdmoang@gmail.com/dhhstore.angul@gmail.com

GENERAL CONDITIONS TO BIDDERS:

This Tender is floated for Five(05) category items, i.e.:

- a) Drugs
- b) Medical Consumables
- c) BCL items
- d) Laboratory Reagents, Chemicals,& Consumables

→ Bidders who are participating in different categories of items shall have to submit sealed price bid for each separate category of items and one technical bid.

→ To save papers bidders are requested to take photocopy of technical bid documents on both side of the paper.

→ Bidder should have to submit the copy of valid

(a) Drug Licenses & WHO GMP/GMP of the manufacturer and supplier respectively for Drugs and Medical consumables comes under Drugs Act 1940 and rules there under.

(b) ISO 9001-2015 or respective ISO approved certification under the same category items quoted in the BID.

(c) CE/EU-CE/USFDA, ICMED & BIS/ ISI for medical equipments/instruments & Surgical items. (Part No/CE Mark must be engraved/embossed on the instrument, which is applicable for the respective items quoted in the BID)

(d) Test Report of Central Govt./NABL/ILAC accredited lab/ISO/ICMED/CE (IVD)/BIS/ISO approved respective Certificates for laboratory reagents and chemicals and lab consumables etc which is applicable for the respective items quoted in the BID.

in the name of the Firm/ Manufacturer/Authorized Distributer/Supplier of the quoted products in the price bid whichever is applicable..

Handwritten signature and date: 19/6/24

TERMS & CONDITIONS

1. Sealed tenders will be received by the CDM & PHO, Angul in the "O/o The Chief District Medical & Public Health Officer, Angul, Odisha" for purchase of Drugs, Medical Consumables and Other Requirements by 22/07/2023 up to 5:00 PM through Regd. Post / Speed Post/ Courier Only (No by Hand). Any tender received after the due date & time or by hand, will be rejected /can be returned back the sealed tender to the tenderer. The bidder(s) are to submit their tenders in separate sealed covers/envelops by superscribing Cover "A" (for Technical Bid) and Cover "B" (for Price Bids) and all the sealed covers should be put into a third outer cover super scribe as "TENDER FOR THE SUPPLY OF DRUGS, MEDICAL CONSUMABLES, OTHER REQUIREMENTS FOR THE YEAR 2024-2025 and TENDER NO. WITH DATE.
2. The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened by the C.D.M. & P.H.O., Angul in the office chamber of the C.D.M. & P.H.O, Angul at 10.30 A.M on dated 29/07/2024. The bidders or their duly authorized representatives are allowed to be present during opening of the tenders, if they so like.
3. (i) Valid manufacturing license of the manufacturer or duly acknowledge renewal application with old license issued by the state licensing authority/central licensing approving authority & Challan copy
(ii) Bidder should have to submit the copy of valid Drug licenses and other certificates from concerned approving authorities in the name of the Firm/ Manufacturer/Authorized Distributer/Supplier of the quoted products in the price bid whichever is applicable.
(iii) Proof of annual turnover of the Manufacturer/Authorized Distributer/Supplier of Rs.5 Crore or more in each three (3) financial year i.e.2020-21, 2021-22 & 2022-23.
(iv) Bidder must have PAN card & registered under GST Act. The GST will be charged as per the guidelines given by the Finance Dept, Govt. of Odisha/India from time to time.
(v) Bidder/Manufacturer/Supplier unit who has been blacklisted either by the tender inviting authority or by any State Govt. or Central Govt. organization is not eligible to participate in the tender process for the specific item(s) during the period of black listing.
(vi) End user certificate from Three (03) different districts specifically mentioned as "*The firm is supplying the Drugs or EIF etc as per the satisfaction of the Buyer*" consequently supported by 2 (two) work order copies of each year for last 3(Three) financial years, proof of supply to any State or Central Govt. Hospital/PSU Hospital/Corporate Sector Hospital. Supplied to CDM& PHO Angul need not to submit the same.
(vii) **Cover -B (Price Bids) will be opened only of the bidders, those who will qualify in Technical Bid (cover-A).**
(viii) The price of the items for the tender should be quoted inclusive of all taxes, FOR destination (door delivery basis). The GST and entry tax charges (if any) etc should be quoted in a separate column. The rate must be quoted for each item as noted against each specified in the column, in the notice both in figures and words in Indian Rupees with paisa in two decimals only. In case of difference in words and figures, words will be taken into consideration. The unit cost for unit as notified in the column earlier will be taken in to account. The Tenderer shall not quote the rate for any item or unit other than the item/unit with specification other than in the list.
(ix) An amount of Rs.5, 000/-(Rupees Five Thousand only) towards Tender Document & Processing Fee is to be deposited in shape of Demand Draft in favour of "CDMO, CENTRAL WAREHOUSE-02, ANGUL" from any nationalised bank "payable at Angul" which is Non-Refundable.
(x) An amount of Rs 75,000/-(Rupees Seventy five Thousand) only towards EMD money is to be deposited in shape of Demand Draft in favour of "CDMO, CENTRAL WAREHOUSE-02, ANGUL" from any nationalised bank "payable at Angul" which is kept as security for the selected lowest bidders and will be return back after completions of the Tender validity period.
(xi) All the documents should be typewritten or computerized, without any corrections, interpolations, and overwriting, overprinting and any correction in the tender should be invariably self attested by the tenderer with date before submission, failing which the tender will be ineligible for further consideration.
(xii) In the event of the date being declared as a holiday by Govt. of Orissa, the due date of submission of bids and opening of bids will be the following next working day at the appointed place & time.
(xiii) To ensure sustain supply without any interruption, the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time and L₂ & L₃, L₄. Firms agree to supply at L₁ rate.

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- (xiv) No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him, for the period from the date of approval the comparative statement and end of approval. Clerical error / typographical error, etc. committed by the bidders in the tender forms shall not be considered after opening of tender paper.
- (xv) If at any time during the period of contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government or the tenderer, the tenderer shall be morally and statutorily bound to inform the "C.D.M. & PHO., Angul", immediately about such reduction in the contracted price. The C.D.M & PH.O., Angul, Odisha is empowered to unilaterally effect such reduction in rate in case the tenderer fails to notify or fails to agree for such reduction of rate.
- (xvi) *Approved rate with terms, conditions & the quoted price of the tender shall remain valid for a period of **01 (One) Year from the date of approval** of the Comparative Statement or may be extended duly approved by the Collector and D.M. Angul in case of any exigency of public service.*
- (xvii) If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage, the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
- (xviii) Both Cover-A and Cover-Bs should have an **index and page number** of all the documents submitted inside that cover, any deviation the tender held responsible for his own for such lapses.
- (xix) In the event of any dispute arising out of the tender, such disputes would be subject to the court of law within jurisdiction of the "Civil Court Dist. Angul."
- (xx) **The C.D.M & PHO., Angul Orissa reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.**
- (xxi) The C.D.M. & PHO., Angul Orissa will have the liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.
- (xxii) *The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the purchase orders from the C.D.M &PHO., Angul such orders will stand cancelled automatically without further notice. The approved firm shall also suffer forfeiture of the EMD. The approved firm should have to intimate the inability for supply immediately by return mail after receiving the purchase order from the CDM& PHO, Angul within 3 days of receipt either by E-Mail/WhatsApp.*
- (xxiii) **If the approved supplier fails to execute the supply within the stipulated time, the C.D.M. &PHO., Angul is empowered to purchase the same items from L2, L3.... tenderer and so on at L1 rate.**
- (xxiv) All the documents submitted by the bidders in Cover -A & Cover-B should be dated self attested with their seal with due page marking.
- (xxv) Bidders who have earlier record of nil supply of ordered items/consumables after being L1 (in previous valid rate contacts) are not allowed to participate for those items in this tender (i.e. their offer for non supplied items shall not be considered for evaluation and shall be rejected.
- (xxvi) Quantum of procurement will be made on requirement basis.

LIQUIDATED DAMAGE & PENALTY

1. The C.D.M &PHO, Angul may allow extension for a maximum period of 15 days after the stipulated date of supply (i.e. 30 days) with a penalty of 0.5% which may be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) up to a maximum 2% on the value of the goods.
2. If the supplier fails to complete the supply within the extended period, i.e. 45 days after being allowed by the C.D.M. & PHO., Angul, no further purchase order will be placed to the firm for the said items. The Bidder shall be black listed and will be debarred to participate in any tender called by CDM& PHO, Angul.
3. If any product after use found to be "Not of Satisfactory Quality"/ Not as per the parameter/gives adverse reaction upon consumption" such item will be declared as "Not of Satisfactory Quality" on the basis of the report of the end user department/unit. The Said item/product will be frozen and the supplier has to replace fresh stock equal to the purchased quantity and take back the frozen stock in his own cost. In case the supplier fails to replace the stock, the Performance Security (EMD) shall be forfeited. No Further purchase order will be placed to the firm/supplier for the item(s) and the firm/supplier will be black listed/debarred from participating in any tender floated in future for next three years.

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CONDITIONS FOR PAYMENT

1. No advance payment towards items will be made to the qualified Bidders.
2. No claims shall be made against the "C.D.M & P.H.O, Angul Dist- Angul, Odisha" in respect of interest on earnest money deposit or any delayed payment.
3. Payments will be made either on-line transfer/e-payment/ or in shape of Demand Draft and may be handed over to the authorized person of the supplier after submission of due stock entry certificate from concern authority as per availability of funds, Under no circumstances the supply should not be interrupted as regards to payment.

Documents is to be submitted in technical bid (cover-A)

1. Checklist with detail of the documents enclosed in Cover "A" with page number. The document should be serially arranged as per **Annexure-1** should be securely tied and bound.
2. Tender document & processing fee of Rs 5,000/- in shape of Demand Draft.
3. Earnest Money Deposit of Rs75,000/- in shape of Demand Draft.
4. Details name, address, telephone nos/WhatsApp No, E-mail of the manufacturer / authorized distributor/supplier. (**Annexure - II**).
5. The declaration form in **Annexure - III** duly signed by the tenderer before Notary Public / Executive Magistrate.
6. Original in signed Manufacturer's Authorization Format. (**Annexure- IV**)
7. Certificate duly filled by the Auditor / Chartered Accountant (as per **Annexure -V**) that the annual turnover of the manufacturing firm/bidder/supplier /distributor is Rs.5 Crore or more in each three (3) financial years. i.e 2020-21, 2021-22& 2022-23.
8. End user certificate from **Three (03)** different districts specifically mentioned as "*The firm is supplying the Drugs or EIF as per the satisfaction of the Buyer*" consequently supported by 2 (two) work order copies of each year for last 3(Three) financial years. All the End user & work order copies will be crosschecked from concern authority through phone or e-mail at the time of opening of bid, if found any false document his EMD money will be forfeited and bid will be cancelled without giving any reasons their of. The copies of Purchase orders and certificate from the users should be furnished in support of the information provided in the performance statement. (**Annexure - VI**)
9. Copy of ISO & GMP/BIS/FSSAI etc of Manufacturer/Distributor whichever is applicable.
10. Copy of Valid Manufacturing License of the manufacturer for each quoted product by the drug licensing authority.
11. *Copy of GST Regd. Certificate copy.*
12. *Copy of valid Drug License from appropriate authority.*
13. *Copy of valid PAN card.*
14. *Copy of Income Tax Return for last three assessment years i.e. 2021-22, 2022-23 & 2023-24.*
15. *Copy of Audit reports for last three financial years i.e. 2020-21, 2021-22 & 2022-23.*
16. *Non-Conviction Certificate from competent authority (in case an item coming under drugs comes under drugs act & rules).*
17. *Product Leaflet with specification (Consumables, BCL, items and wherever available).*
18. The Original Tender Book with Conditions and the schedules should be signed by the tenderer at the bottom of each page with his official seal duly affixed.

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(To be submitted in Cover A - Technical Bid)

CHECK LIST

ANNEXURE -I

Note: The documents have to be arranged serially as per the order mentioned in the check list. Please put the Page No. & ✓ in the respective box for DOCUMENTS SUBMITTED OR NOT

1. Tender document Fee	Page No	Yes	No
2. Earnest Money Deposit	Page No	Yes	No
3. Details of Manufacturing Unit/ Contact person/Liasoning agent (Annexure III)	Page No	Yes	No
4. Declaration form (Annexure -IV) signed by the Tenderer & affidavit before Notary Public / Executive Magistrate	Page No	Yes	No
5. Original signed Manufacturer's Authorization	Page No	Yes	No
6. Proof of Annual turnover of Rs.5 Crore or more In each preceding 3 financial years (Annexure - VI)	Page No	Yes	No
7. Performance Statement (Item Wise) during The preceding 3 financial years. (Annexure -VII)	Page No	Yes	No
8. Copy of valid ISO & GMP/CE/USFDA/WHO GMP or relevant Certificate in case of Manufacturer/Authorized Distributer/ Supplier, whichever is applicable	Page No	Yes	No
9. Copy of valid ISO/ISI & BIS Certificate in case of Manufacturer Authorized Distributer/ Supplier, whichever is applicable	Page No	Yes	No
10. Copy of Manufacturing License	Page No	Yes	No
11. Copy of GST Regd. Certificate	Page No	Yes	No
12. Photocopy of PAN	Page No	Yes	No
13. Photo copy of Valid Drug license of Manufacturer/ Authorized Distributer/Supplier	Page No	Yes	No
14. Copy of Income tax return of last (03 Three) Assessment Years (20201-22, 2022-23, & 2023-24)	Page No	Yes	No

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15. Copy of audit reports of last (03 three) financial

Years (2020-21, 2021-22 & 2022-23).

Page		Yes		No	
No					

16. Non Conviction Certificate from competent authority

Page		Yes		No	
No					

17. Product leaflets with specifications of consumables,
BCL, items and wherever applicable

Page		Yes		No	
No					

18. Copy of original Tender papers duly
signed by the tenderer with all pages marking

Page		Yes		No	
No.					

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DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office.
Name & Full Address		
Landline Telephone Nos.		
Mobile /WhatsApp No.		
Fax		
E - Mail Id.		

Signature of the Tenderer :
Date: (Official Seal)

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DECLARATION FORM

I/Wehaving My / our.....
.....office at..... do hereby declare that
I / We have carefully read all the terms & conditions of tender of the _____, Orissa for the
supply of medicines and consumables etc. The approved rate and term and conditions etc contained in
the tender will remain valid for a period of 01(one) year from the date of approval or may be extended by
due approval of the Collector and D.M. Angul. I will abide with all the terms & conditions set forth in
the Tender Reference no. _____ of CDM & PHO, Angul (2024-2025).

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Union
Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard
Quality (NSQ) items / non-supply or non convicted for any items coming under the drugs list of the
tender.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist
me/us for a period of 3 years if, any information furnished by us proved to be false at the time of
inspection / verification and not complying with the Tender terms & conditions.

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Seal:

Date:

Signature of the bidder

Name & Detail address of the Firm:

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(To be submitted in Cover "A" - Technical Bid)

ANNEXURE – IV

MANUFACTURER'S AUTHORISATION FORMAT

To

The CDM&PHO, Angul,
Deptt. of Health & Family Welfare Govt. of Orissa.

Ref: Tender No. _____ Dated _____ for _____.

Dear Sir,

We, _____ are the manufacturers of _____ (name of Medicines/ Medical consumables having factories at _____).

1. M/s _____ (name and address of the agent) is our authorized agent for sale and of _____ (name of Medicines/ Medical consumables).
2. We confirm that M/s _____ (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above items manufactured by us.
3. We will provide test reports of supply items, if required by the purchaser.

Yours faithfully,

Date

(Signature with date, name and designation)

For and On behalf of M/S _____ (Name & Address of Manufacturers)

Note:

1. This Letter should be on the letter head of the Manufacturer and should be signed by a person having power of attorney to legally bind the manufacturer.
2. Original letter shall be attached with the technical bid.
3. Supplier/Distributor/Manufacturer must submit in sign original manufacturing authorization.

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(To be submitted in Cover "A" - Technical Bid)

ANNUAL TURN OVER STATEMENT

ANNEXURE - V

(To be furnished in the letter head of the Auditor)

The Annual Turnover for products of M/s _____ who is a **Manufacturer/Distributor/Supplier** for the last 03 years are given below and certified that the statement is true and correct.

<u>Sl.No.</u>	<u>Year</u>	<u>Turnover (Rs.)</u>
1	2020-21	
2	2021-22	
3	2022-23	

Average Annual Turnover (for the above three years) in Rs. _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital) (Seal) Membership No. - *
Registration No. of Firm

Note: To be issued in the **letter head** of the Auditor.

(Separate certificates should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers)

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(To be submitted in Cover "A" - Technical Bid)

PROFORMA FOR PERFORMANCE STATEMENT

ANNEXURE-VI

(For last three years i.e. 2020-21, 2021-22, 2022-23) Tender Reference No. _____:

Name of Tenderer:

Name of Manufacturer/Supplier/Distributor :

Sl. No	Order placed by (Address of purchaser) (attach documentary proof)*	Order no. & Date	Item Name	Manufacturer	Qty	Value of Contract (Rs.)
1						
2						
3						
....						

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Signature and seal of the Tenderer

(To be submitted in Cover B - Financial Bid)

ANNEXURE-VII

(Statement of Drug, Consumables & other items list separately Enclosed & to be filled in that format only)

(PRICE SCHEDULE) Category _____

<u>Tender Serial No</u>	<u>Name of the Items</u>	<u>Specification/ Strength</u>	<u>Name of the Mfd. firm</u>	<u>Rate</u>	<u>Inclusive (GST +OT)</u>	<u>Total Price in Figure</u>	<u>Total Price in Words</u>
1							
2							
...							

Seal:

Signature of the bidder

Date :

Place :

Name of Manufacturer/Supplier/Distributor

The bidder must have to quote only one minimum price for the item of each Tender Serial No, same will be evaluated by the Tender committee for preparation of the Comparative statement, additional specification/strength or UNITS quote not allowed. Rates should be quoted both in figures & words and if there is any discrepancy, the quoted rates in words will be taken for evaluation.

N.B.:

1. Bidder must have to mention the Tender Serial No before the name of the item and all the rates need to be written in the final columns taking into account of all the taxes for easier evaluation of price bid. (A Readable CD/DVD containing the above price BID in Microsoft Office Excel format must have to be submitted during the opening of the Financial BID)

2 It is being informed to all the bidders those who are applying the tender, if any document is found incorrect (End user, order copy, drug license, manufacturing authorization etc) during the opening of technical bid or after, that his bid will be cancelled and his EMD money will be forfeited without any discussion with the bidder. All the documents may be crosschecked with the authority of other district through phone or e-mail for confirmation during the opening of technical bid.

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